

Budget, Finance and Facilities Committee

Meeting Materials June 2, 2021

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Budget, Finance and Facilities Committee Meeting

Wednesday, June 2, 2021

11:00 a.m.

Grand Ballroom

Committee Members: Kimberly Moore, Chair
Otis Cliatt, Thomas Dortch, Kelvin Lawson, Belvin Perry, Craig Reed and Kenny Stone

AGENDA

- | | | |
|-----|---------------|----------------------|
| I. | Call to Order | Trustee Moore |
| II. | Roll Call | Mrs. Kimberly Taylor |

ACTION ITEMS

- | | | |
|-------|--|--|
| III. | Minutes from the March 3, 2021 Committee Meeting | Trustee Moore |
| IV. | 2021-2022 Preliminary University Budget | Dr. Alan Robertson /
Mrs. Nichole Murry |
| V. | 2021-2022 Fixed Capital Outlay Budget | Dr. Alan Robertson |
| VI. | Phase II Bragg Stadium Construction Management Firm Contract | Dr. Alan Robertson |
| VII. | Amendment to Regulation 3.017, Schedule of Tuition and Fees | Mrs. Tonya Jackson |
| VIII. | Non-Recurring Performance Wage Increase | Dr. Alan Robertson /
Mrs. Nichole Murry |
| IX. | Name Change - Beggs Avenue to FAMU Law Lane | Ms. Suwana Jean Janvier |
| X. | CDW Government LLC Participation Agreement | Dr. Alan Robertson |

INFORMATION ITEMS

- | | | |
|-------|---|---------------------|
| XI. | Vice President for Finance and Administration's Report | Dr. Alan Robertson |
| | a. Financial Status Report / Quarterly Budget Review | |
| | b. Report on MWBE | |
| | c. Project Updates – University Construction / Operations | |
| | i. Student Service Center Dining Hub | |
| | ii. Student Amphitheater | |
| | iii. Bragg Memorial Stadium | |
| XII. | COVID Relief Spending Plan | Dr. Alan Robertson |
| XIII. | COVID 19 Expenditure Report to Date | Dr. Erick Akins |
| XIV. | Duke Energy Extension | Dr. Fred Gainous |
| XV. | Housing Facilities Update | Dr. Jennifer Wilder |
| XVI. | Strategic Retreat - Discussion Topics | Trustee Moore |
| XVII. | Adjournment | Trustee Moore |

Supplemental Document: List of Contracts over \$100,000

Action Item III:
March 3, 2021 Meeting Minutes

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: III

Subject: Minutes from the March 3, 2021 Committee Meeting

Proposed Board Action: In accordance with the Florida Statutes, a governing body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

Attachments: Yes

1. Budget, Finance and Facilities Committee Meeting Minutes (March 3, 2021)

Prepared by: Office of Finance & Administration

Approved by: Vice President Alan Robertson

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Florida Agricultural and Mechanical University
Board of Trustees

Budget, Finance, and Facilities Committee Minutes

Trustee Kimberly Moore, Committee Chair

Wednesday, March 3, 2021

Location: Zoom Conference Call

MINUTES

Committee Members Present: Kimberly Moore, Otis Cliatt, Thomas Dortch, Kelvin Lawson, Belvin Perry, Craig Reid, and Kenny Stone

Call to Order/Roll Call

Chair Moore called the meeting to order. Dr. Turner called the roll. A quorum was present.

ACTION ITEMS

Approval of Minutes – December 2, 2020.

There were no revisions to the minutes.

The motion to approve this action item was carried.

The Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Budget

VP Robertson stated that the university has been awarded \$20.8 million earmarked for coronavirus relief through the Higher Education Emergency Relief Fund (HEERF II) Funds 210 and 211. A budget has been developed in collaboration with the divisions of Academic Affairs, Finance and Administration and Student Affairs as follows: Student Support Services (\$7.8 million), Distance Education and Instruction (\$2.6 million) and Operating Cost (\$10.4 million). The budget has been approved by the University President's Senior Leadership team and the University Budget and Planning Council.

The recommendation is for the board to approve the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Budget and spending plan.

Questions/Comments re: CRRSAA Budget

- Trustee Washington asked if the previous funds had been spent and if there would be prudence in drawing down the new funds since there is a time limit to depleting the funds.

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Response: VP Robertson responded that the previous funds have been spent and that, upon board approval, the committee will move to begin expending the current funds since there is a 90-day window to approve or reject.

The motion to approve this action item was carried.

Accounts Receivable Write-offs

AVP Jackson, University Controller, submitted a request for approval of the student accounts receivable write-offs list for uncollected receivables recorded prior to June 30, 2021. The accounts are older than two years and are written off for financial reporting purposes. Records of debt to the university are maintained and students are not allowed to register or obtain transcripts prior to satisfying their debt.

The recommendation is for the board to approve the \$3.4 million write-off for FY21.

Questions/Comments re: Accounts Receivable Write-offs

- Trustee Dubose asked for recommendations from the committee on how to reduce the uncollected receivables.

Response: VP Robertson responded by stating that this is the unfortunate part of students not succeeding and leaving the university with a financial balance. The university has implemented a payment plan to make it easier for families to budget the gap. Students have also seen an increase in financial assistance, which has also reduced their student loan debt.

- Trustee Lawson stated that, as in previous years, there were some large equipment items in the report and wanted to ensure that the appropriate documents and/or police reports to substantiate the loss.

Response: VP Robertson indicated that the amount is strictly student receivables.

- Trustee Dortch asked if the liability fall back on the university if student loan debt is canceled.

Response: VP Robertson stated that student loans are processed through the federal government or private institutions. Therefore, they are not the university's obligation.

The motion to approve this action item was carried.

Revision to BOT Policy 2005-05: Preparation and Submission of Budget

VP Robertson and Director Murry requested an increasing in the authority limit to amend budgets to \$1 million from the current \$100,000. They expressed concerns regarding the policy, which has not been updated since December 2009. The changes in the Board approved budgets is necessary to accommodate situations where additional revenues are collected or due to an extraordinary increase in costs. The current limit creates exception processing or payment delays if the transactions must wait until the next board meeting.

Questions/Comments re: Revision to BOT Policy 2005-05: Preparation and Submission of Budget

FLORIDA **A&M** UNIVERSITY
Board of Trustees

- Trustee Lawson expressed reservations with the recommendation. He stated that \$1 million of FAMU's budget is much larger than other SUS institutions. He agreed to increasing the threshold, but recommended that the board move to a step change rather than a 10-fold change.
- Trustee Dortch requested to hear President Robinson's feedback.
Response: President Robinson stated that he is totally confident that the team can manage the higher limit and in this framework.
- Trustees Cliatt and Stone agreed with Trustee Lawson in the board looking at the increase in phases. They, along with Trustee Cavazos, support the \$500,000 threshold increase rather than the \$1 million. Trustees Reed, Perry and Washington posed additional questions regarding the average amount and the number of times the requests comes before the board for approval annually. Trustee McClinton supported the increase and stated his concern of not having the ability to assist students during the fall semester due to allocations of funds after the December board meeting.

Response: VP Robertson and Ms. Murry clarified with the board that the recommendation is for additional budget authority after collections have taken place. In other words, the recommendation is only for expenditures that are collected above the original budget amounts. The increase limit is consistent with the President's current spending approval limits.

The committee recommended that the BOT temporarily approve the revision to BOT Policy 2005-05 that gives the president the authority to amend the approved operating budget as necessary to accommodate changes in revenue, expenditures, statutory increases and technical amendments without additional Board of Trustee's approval up to \$500,000 and revisit the item at the next board meeting with appropriate data outlining what the situations are.

The motion to approve this action item was carried.

Prior to the full Board of Trustees (BOT) meeting on the following day (Thursday, March 4, 2021) General Counsel's office informed there could not be a policy that includes the language "temporarily". Therefore this Action Item was removed from the BOT Consent Agenda and was not considered for vote by the full board. In a future meeting, the Action Item will be revisited for consideration.

Revision to BOT Policy 2007-01A: Enterprise Information Systems Security and Controls

VP Robertson opened the discussion by introducing Mr. Ron Henry, CIO, and stated that the proposed revisions to BOT Policy 2008-01A are the result of the recommendations of several internal and external audits.

Mr. Henry presented the revisions to the policy adopted in 2008 to eliminate redundancy, to bring it into compliance with federal guidelines established by the National Institute of Standards and Technology (NIST),

and proposed modifications that specifically identifies compliance with the university's enterprise information system security and controls protocols.

The staff recommended that the board approve the revisions to the university policy to improve the overall cybersecurity for the university, which clearly identifies the goal of compliance for both NIST protocols.

The motion to approve this action item was carried.

INFORMATION ITEMS

Vice President for Finance and Administration's Report:

a. Financial Status Report / Quarterly Budget Review

VP Robertson presented the board-approved operating budget of \$375.5 million for FY21, which is a reduction from the approved FY20 budget of \$387.8 million. The current run rate is 75%. Predictions indicate a balanced budget with a small surplus for FY21.

b. COVID-19 Expenditures Report to Date

Dr. Erick Akins, Executive Director, Title III, presented the CARES Act fund distributions ending February 5, 2021 with a breakdown of the initial \$26.3 million in fund allocations. He reported that the university has reported \$16.6 million in expenditures to the Department of Education and has approximately \$5 million remaining.

Questions/Comments re: COVID-19 Expenditures Report to Date

- Trustee Washington requested clarification of the spend amount.
Response: Director Akins reported 93.5% expenditure of the HBCU and 83.8% expenditure of HBCI.
- Trustee Reed asked if there were defined categories of expenditures.
Response: Director Akins indicated that there were no set categories, only expenditures as a result of COVID-19.
- Trustee Lawson asked if there were expenditures that were encumbered that could not be paid for with the CARES Act dollars.
Response: Director Akins responded that there any not been any instances.
- President Robinson asked for an explanation of the certain types of restrictions for use of CARES Act dollars.
Response: Director Akins stated that CARES Act dollars could not be used for such projects as construction projects and funding athletic programs.

c. Project Updates – University Construction / Operations

Trustee Moore stated that, since there are monthly construction oversight meetings, the committee would forego in-depth discussions on project updates unless there were questions. In general, the projects are moving forward with no concerns. VP Robertson informed the board for Bragg Stadium a

micro-site is being constructed to provide pictures and time-lapsed videos of the progress of the stadium renovations. This micro-site will be available to the university community, stakeholders and the general public.

Duke Energy / Brooksville Update

Executive Director Gainous provided a summary and update on the Duke Energy solar field. He informed the board that the agreement expired on February 28, 2021, but a one-year extension was granted. Duke Energy completed its fifth due diligence study during the month of February 2021 and has an expected project completion date of 2023. Newly appointed trustees will be provided the 2019 report and will be briefed by a member of the university counsel team on the contract.

Housing Facilities Updates

Dr. Wilder presented housing projections for summer and fall 2021. The department is preparing for full capacity for the 2021-2022 academic year with 90% occupancy and will provide updates subject to changes from the CDC, Florida Department of Health and FAMU Student Health. Dr. Wilder also provided updates on the deferred maintenance progress and Gibbs Hall. VP Robertson added that the Gibbs Hall renovations had encountered several major issues. A decision must be made to weather continue with renovations or incorporate a new housing project. An architectural review is underway and a plan will be presented at the next board meeting.

The meeting adjourned.

Action Item IV:
2021-2022 Preliminary University Budget

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: IV

Subject: Approval of Fiscal Year 2021-2022 Preliminary Operating Budget

Rationale: Pursuant to Board of Governor's Regulation 9.007 *State University Operating Budgets*, the FY 2021-2022 Preliminary Operating Budget must be approved by the University Board of Trustees (BOT) prior to submission to the Board of Governors. In order to meet reporting requirements established by the State Comptroller for the release of university state appropriations starting July 1, 2021. The preliminary budget is due to the Board of Governors on June 22, 2021.

The University's Budget Office along with the President, Provost and CFO is currently working to complete the final operating budget. The final operating budget will be presented to the BOT for approval in August 2021.

Attachments: 2021-2022 Preliminary Operating Budget

Recommendation: It is recommended that the Board of Trustees approve the Preliminary University Budget for FY 2021-2022.

Prepared by: University Budget Office

Approved by: Vice President Alan Robertson

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY
STATE UNIVERSITY SYSTEM OF FLORIDA
2021-2022 PRELIMINARY OPERATING BUDGET
SUMMARY SCHEDULE I

	Education & General ¹	Contracts & Grants ²	Local Funds ⁴					Summary Totals	
			Auxiliaries ³	Student Activities	Student Financial Aid	Concessions	Intercollegiate Athletics		Technology Fee
1 Beginning Fund Balance :	\$ -	\$ -	\$ 32,061,862	\$ 279,896	\$ 5,404,906	\$ 704,930	\$ -	\$ 19,758	\$ 38,471,352
2									
3 <u>Receipts/Revenues</u>									
4 General Revenue	\$ 70,235,099								\$ 70,235,099
5 Lottery	\$ 26,908,721								\$ 26,908,721
6 Student Tuition	\$ 67,801,614								\$ 67,801,614
7 Phosphate Research									\$ -
9 Other U.S. Grants		\$ 57,419,593			\$ 42,954,214				\$ 100,373,807
10 City or County Grants									\$ -
11 State Grants		\$ 5,271,015							\$ 5,271,015
12 Other Grants and Donations					\$ 4,200,000				\$ 4,200,000
13 Donations / Contrib. Given to the State									\$ -
14 Sales of Goods / Services			\$ 8,393,420				\$ 1,484,078		\$ 9,877,498
15 Sales of Data Processing Services									\$ -
16 Fees			\$ 38,236,689	\$ 2,820,763	\$ 791,485	\$ 67,500	\$ 4,081,213	\$ 1,200,000	\$ 47,197,650
17 Miscellaneous Receipts							\$ 3,710,194		\$ 3,710,194
18 Rent									\$ -
19 Concessions									\$ -
20 Assessments / Services									\$ -
21 Other Receipts / Revenues ^v									\$ -
22 Subtotal:	\$164,945,434	\$ 62,690,608	\$ 46,630,109	\$ 2,820,763	\$ 47,945,699	\$ 67,500	\$ 9,275,485	\$ 1,200,000	\$ 335,575,598
23 Transfers In									\$ -
24 Total - Receipts / Revenues:	\$164,945,434	\$ 62,690,608	\$ 46,630,109	\$ 2,820,763	\$ 47,945,699	\$ 67,500	\$ 9,275,485	\$ 1,200,000	\$ 335,575,598

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY
STATE UNIVERSITY SYSTEM OF FLORIDA
2021-2022 PRELIMINARY OPERATING BUDGET
SUMMARY SCHEDULE I

	Education & General ¹	Contracts & Grants ²	Auxiliaries ³	Local Funds ⁴					Summary Totals
				Student Activities	Student Financial Aid	Concessions	Intercollegiate Athletics	Technology Fee	
26 Operating Expenditures									
27 Salaries and Benefits	\$114,926,955	\$ 24,444,143	\$ 9,216,353	\$ 257,297	\$ 555,552		\$ 3,305,092		\$ 152,705,392
28 Other Personal Services	\$ 4,613,345	\$ 7,950,249	\$ 2,240,278	\$ 280,704	\$ 912,435		\$ 379,358		\$ 16,376,369
29 Expenses	\$ 40,424,711	\$ 24,087,431	\$ 21,858,700	\$ 733,465	\$ 46,341,604	\$ 67,500	\$ 3,012,035	\$ 1,100,000	\$ 137,625,446
30 Operating Capital Outlay	\$ 45,039	\$ 1,208,326	\$ 175,000					\$ 20,000	\$ 1,448,365
31 Risk Management	\$ 1,669,954								\$ 1,669,954
32 Financial Aid	\$ 624,417								\$ 624,417
33 Scholarships							\$ 2,400,000		\$ 2,400,000
34 Waivers	\$ 130,838								\$ 130,838
35 Finance Expense									\$ -
36 Debt Service	\$ 1,514,846								\$ 1,514,846
37 Salary Incentive Payments									\$ -
38 Law Enforcement Incentive Payments	\$ 14,799								\$ 14,799
39 Library Resources	\$ 782,530								\$ 782,530
40 Institute of Government									\$ -
41 Regional Data Centers - SUS									\$ -
42 Black Male Explorers Program	\$ 198,000								\$ 198,000
43 Phosphate Research									\$ -
44 Other Operating Category (Provide Details)									\$ -
45 Total Operating Expenditures :	\$164,945,434	\$ 57,690,149	\$ 33,490,331	\$ 1,271,466	\$ 47,809,591	\$ 67,500	\$ 9,096,485	\$ 1,120,000	\$ 315,490,956
46									
47 Non-Operating Expenditures									
48 Transfers		\$ 3,622,315	\$ 9,950,931	\$ 1,544,934	\$ 10,639			\$ 67,200	\$ 15,196,019
49 Fixed Capital Outlay									\$ -
50 Carryforward (From Prior Period Funds)									\$ -
51 Other ⁵									\$ -
52 Total Non-Operating Expenditures :	\$ -	\$ 3,622,315	\$ 9,950,931	\$ 1,544,934	\$ 10,639	\$ -	\$ -	\$ 67,200	\$ 15,196,019
53									
54 Ending Fund Balance :	\$ -	\$ 1,378,144	\$ 35,250,709	\$ 284,259	\$ 5,530,375	\$ 704,930	\$ 179,000	\$ 32,558	\$ 43,359,975
55									
56 Fund Balance Increase/ Decrease :	\$ -	\$ 1,378,144	\$ 3,188,847	\$ 4,363	\$ 125,469	\$ -	\$ 179,000	\$ 12,800	\$ 4,888,623
57 Fund Balance Percentage Change :	#DIV/0!	#DIV/0!	9.95%	1.56%	2.32%	0.00%	#DIV/0!	64.78%	12.71%

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY
 STATE UNIVERSITY SYSTEM OF FLORIDA
 2021-2022 PRELIMINARY OPERATING BUDGET
 SUMMARY SCHEDULE I

<u>Education & General¹</u>	<u>Contracts & Grants²</u>	<u>Auxiliaries³</u>	<u>Local Funds⁴</u>				<u>Summary Totals</u>
			<u>Student Activities</u>	<u>Student Financial Aid</u>	<u>Concessions</u>	<u>Intercollegiate Athletics</u>	<u>Technology Fee</u>

1. The Education and General budget funds the general instruction, research, and public service operations of the universities. Universities have accumulated ending fund balances for activities such as the implementation and maintenance of Enterprise Resource Program systems, contingency for unfunded enrollment growth, potential budget reductions, anticipated increases in utilities, and prior year encumbrances (recorded, estimated liability at year-end for ordered or received goods or services), and compliance with Section 1011.40(2) F.S. on maintaining a 5% reserve.
2. The Contracts and Grants budget contains activities in support of research, public service, and training. Large fund balances are due to the timing of receipt of Federal contracts or grants.
3. Auxiliaries are ancillary support units on each university campus. Some of the major activities include housing, food services, book stores, student health centers, facilities management, and computer support. Ending fund balances includes financial activities such as debt service payments, reserve, repair and replacement reserves for future maintenance costs, construction/renovation of auxiliary facilities, and prior year encumbrances.
4. Local funds include the following university activities:
 - a. Student Activities - Supported primarily by the student activity and service fee and funds operations of the student government, cultural events, organizations, and intramural/club sports.
 - b. Financial Aid - This activity represents the financial aid amounts for which the university is fiscally responsible. Examples include: student financial aid fee, bright futures, federal grants, college workstudy, and scholarships. The ending fund balance represents a timing difference between the receipts of funds and disbursement to the students.
 - c. Concessions - These resources are generated from various vending machines located on the university campuses.
 - d. Athletics - Revenues are primarily derived from the student athletic fee, ticket sales, and sales of goods. Sufficient fund balances are maintained to provide the necessary support for ongoing athletic activities.
 - e. Technology fee - Collections are used to enhance instructional technology resources for students and faculty.
 - f. Self-Insurance Program - These programs are directed by the respective self-insurance councils and the captive insurance companies (These companies underwrite the risks of its owner and the owner's affiliates.). These activities are supported by premiums charged to the insured individuals and entities (primarily medical faculty and institutions).
 - g. Board-Approved Fees - Student fees proposed by each university and authorized by the Board of Governors to address specific student-based needs not addressed through another service or fee.
5. Faculty Practice - The Faculty Practice Plan collects and distributes income from faculty billings for patient services provided in conjunction with state university medical school programs.
6. Other Receipts/Revenues includes categories such as interest, penalties, refunds, admissions, fines, taxes, etc.

Action Item V:
2021-2022 Fixed Capital Outlay Budget

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: V

Subject: 2021-2022 Fixed Capital Outlay Budget

Rationale: Each year all SUS Universities are required to prepare and submit their five-year Capital Improvement Plan (CIP) requests. These requests for academic facilities should be consistent with the findings of the University's Educational Plant Survey and the Master Plan.

Our CIP project requests for FY2021-22 are listed in order of priority. The CIP due date to the Board of Governors (BOG) is July 1, 2021.

Proposed Board Action: Board of Trustees approve the five-year Capital Improvement Plan 2021-2026 and authorizes the President for forward the Board-approved plan to the BOG.

Attachments: Yes

1. Summary of Projects – PECO-Eligible Projects

Prepared by: Facilities Planning, Construction and Plant Operations **Approved by:** Vice President Alan Robertson



Five-Year Capital Improvement Plan and Legislative Budget Request Fiscal Years 2022-23 through 2026-27



DR. LARRY ROBINSON
UNIVERSITY PRESIDENT

FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

FLORIDA A&M UNIVERSITY**Five-Year Capital Improvement Plan & Legislative Budget Request
Fiscal Years 2022-2023 Through 2026-2027
TABLE OF CONTENTS**

- I. University President's Transmittal to Florida Board of Governors Vice Chancellor
To be provided after BOT meeting

- II. Five-Year Capital Improvement Plan and Legislative Budget Request Summary of Projects:
 - a. CIP-2A PECO Projects Only
 1. Infrastructure-Central Plant Improvements
 2. Chemical and Biological Research Laboratory Center
 3. Dyson Pharmacy Building Demolition
 4. School of Business and Industry South (Renovation)
 5. Benjamin Banneker Complex Demolition
 6. Howard Hall
 7. Perry-Paige Renovation
 8. FAMU-FSU College of Engineering-Building "C"
 9. Old DRS High School Gym/ Transitional Classrooms/ Offices Demolition
 10. Land Acquisition

 - b. CIP-2B Capital Improvement Trust Fund (CITF) Projects
 1. Student Union

 - c. CIP-2C Non-State Supplemental Funding

- III. CIP-3 Project Detail
 - a. Narrative
 - b. 1% Reserve Escrow
 - c. Project Description
 - d. CIP-3C Schedule of Project Components
 - e. Project Funding

***STATE UNIVERSITY SYSTEM
FIVE-YEAR IMPROVEMENT PLAN
and
LEGISLATIVE BUDGET REQUEST
FISCAL YEARS 2022-23 through 2026-27
CIP-2A SUMMARY OF PROJECTS***

State University System
5-Year Capital Improvement Plan (CIP)
FY 2022-23 through 2026-27

Summary of Projects - PECO-Eligible Projects

University: Florida A&M University Contact: Craig Talton (name) | (850) 599-3197 (phone) | craig.talton@fam.edu (email)

PECO-ELIGIBLE PROJECT REQUESTS (ONLY)

Priority No.	Project Title	Projected Annual Funding				
		Year 1	Year 2	Year 3	Year 4	Year 5
1	Campus-wide Utility Infrastructure	\$ 8,610,000	\$ 9,410,000	\$7,340,000		
2	Chemical and Biological Research Laboratory Center	\$ 1,464,782	\$16,699,001	\$ 2,305,920		
3	Dyson Pharmacy Building Demolition	\$ 443,219	\$ 2,515,000			
4	School of Business and Industry South	\$ 1,469,705	\$18,041,498	\$ 1,650,000		
5	Benjamin Banneker Complex Demolition	\$ 5,036,570				
6	Howard Hall	\$ 8,179,211	\$ 6,973,452	\$ 2,300,000		
7	Perry-Paige	\$ 808,910	\$ 8,748,714			
8*	FAMU-FSU College of Engineering Bldg. C	\$15,200,000	\$ 66,000,000	\$ 5,800,000		
9	Old DRS High School Gym/ Transitional Classrooms/ Offices Demolition	\$ 3,575,422				
10	Land Acquisition	\$ 6,515,000	\$ 4,515,000	\$ 4,515,000		
Total:		\$51,302,819	\$132,902,665	\$23,910,920	\$ -	\$ -

Academic or Other Programs to Benefit from Project	Net Assignable Square Feet (NASF)	Gross Square Feet (GSF)	Project Cost	Project Cost Per GSF	Educational Plant Survey Recommended? (Date & Rec. #)
All	N/A	N/A	\$ 25,360,000	N/A	6/3/21
Chem./Pharm./Biology	21,536	34,458	\$ 20,469,703	\$594	6/3/21
Chem./Pharm./Biology	33,509	53,614	\$ 2,958,219	\$55	6/3/21
Business/ Industry	26,453	42,325	\$ 21,161,203	\$500	6/3/21
Eng. Tech/ Social Work	50,353	80,564	\$ 5,036,570	\$63	6/3/21
Army ROTC	9,054	14,486	\$ 17,452,663	\$1,205	6/3/21
Agriculture/Navy/Food Science	12,543	20,069	\$ 9,557,624	\$476	6/3/21
Engineering	106,000	163,867	\$ 87,000,000	\$531	9/1/2017; 3.1
Transitional Space	22,710	36,336	\$ 3,575,422	\$98	6/3/21
N/A	N/A	N/A	\$ 15,545,000	N/A	6/3/21

*Note: FAMU/FSU COE will change cotingent upon FSU completion of CIP.

***STATE UNIVERSITY SYSTEM
FIVE-YEAR IMPROVEMENT PLAN
and
LEGISLATIVE BUDGET REQUEST
FISCAL YEARS 2022-23 through 2026-27
CIP-2B CAPITAL IMPROVEMENT TRUST FUND (CITF)
PROJECTS***

***STATE UNIVERSITY SYSTEM
FIVE-YEAR IMPROVEMENT PLAN
and
LEGISLATIVE BUDGET REQUEST
FISCAL YEARS 2022-23 through 2026-27
CIP-2C NON-STATE SUPPLEMENTAL FUNDING***

PRIORITY 1
Campus-wide Utility Infrastructure

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)			\$8,610,000	\$9,410,000	\$7,340,000			\$25,360,000
Environmental Impacts/Mitigation								
Site Preparation								
Landscape / Irrigation								
Plaza / Walks								
Roadway Improvements								
Parking : _____ spaces								
Telecommunication								
Electrical Service								
Water Distribution								
Sanitary Sewer System								
Chilled Water System								
Storm Water System								
Energy Efficient Equipment								
Subtotal: Basic Const. Costs			\$8,610,000	\$9,410,000	\$7,340,000			\$25,360,000
Other Project Costs								
Land / existing facility acquisition								
Professional Fees			\$680,940.00	\$740,363.00	\$585,889.00			\$2,007,192.00
Fire Marshall Fees			\$60,000.00	\$65,000.00	\$50,000.00			\$175,000.00
Inspection Services								
Insurance Consultant								
Surveys & Tests			\$15,000.00	\$15,000.00	\$15,000.00			\$45,000.00
Permit / Impact / Environmental Fees			\$49,550.00	\$53,550.00	\$43,200.00			\$146,300.00
Artwork								
Moveable Furnishings & Equipment								
Project Contingency								
Subtotal: Other Project Costs			\$805,490.00	\$873,913.00	\$694,089.00			\$2,373,492.00
Total Project Cost:			\$9,415,490	\$10,283,913	\$8,034,089			\$27,733,492

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	<u>\$27,733,492</u>	<u>\$27,733,492</u>

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

Updated 2022-2023 Infrastructure Projects

3-YEAR CIP FORECAST - \$25.36 MM

CHILLER 2 - \$3.72 MM

This project will replace an existing 1100-Ton capacity chiller with a 2200-Ton capacity chiller in the Central Chiller Plant.

The Central Plant currently utilizes four (4) wells drawing water from the aquifer to cool four (4) electric water chillers in the Central Chiller Plant, having a total capacity of 6600-Tons. As the Florida A&M University grows and expands, so does the need for chilled water to efficiently cool all current buildings. The existing chilled water system can provide sufficient capacity to maintain comfortable learning and working environments in all current campus buildings served by the Central Cooling Plant. The addition of new, planned projects, plus any other future facilities on the north section of campus, would task the existing chillers to provide sufficient chilled water capacity thereby requiring the additional 1100-Tons of central plant capacity.

South Central Utility Plant - \$1.80 MM

A plan has been developed to add a new Central Utility Plant for the expanding southern portion of the FAMU campus. It would be located east of the current Multi-Purpose Recreation Center, housed in a metal building and initially include an 1100-Ton chiller, hot-water boilers, pumps, piping and electrical systems. With the later addition of piping, isolation valves and new underground distribution systems, a separate, South Campus-dedicated chilled water and hot water delivery system could be accomplished, initially serving the existing Recreation Center, and later a portion of the new Residence Hall initiatives after new underground piping and valves are added.

Campus Controls Replacement - \$1.17 MM

Research Buildings have obsolete, non-operational environmental control systems. This project will replace the control systems in Pharmacy Phase 1, Ware-Rhaney/Allied Health, Jones Hall and Dyson Pharmacy.

Several campus buildings are severely hampered in controlling and maintaining accurate and comfortable learning environments due to obsolete and failing temperature and humidity control systems. In many instances of Customer Service requests for temperature adjustments in those buildings, changes can only be made by manually, not automatically through a centrally-based control system. The research buildings all need the existing non-functioning environmental control systems removed and replaced with new, open-protocol digital control systems which can be controlled and changed remotely.

BOILER #3 Replacement - \$ 1.92 MM

This boiler will replace a second boiler with an excess of plugged boiler tubes.

The Central Heating Plant currently has three older steam boilers. Boiler #1 has been replaced. Boiler #3 has a large number of internal tubes sealed off, causing this boiler to be very inefficient, and also needs new control systems and frequently shuts off and goes into alarm.

The solution to these issues is to purchase and install a second new Hi-Efficiency Boiler in the place of the unreliable #3 Boiler with a flue-gas economizer and a 9 PPM, Lo-NOx, dual-fuel, Hi turn- down ratio burner, the same as is being done for #1 Boiler. This installation would provide the campus with a second reliable source of steam, as well as achieve an additional 15% energy savings through the economizer system and the Best Available Technology system of controls.

Year 1 TOTAL \$8.61 MM

EAST LOOP TIE-IN - \$1.65 MM

This project will create a tie-in of the 18" chilled water pipes east of Lee Hall and west of Ware-Rhane, creating a loop to increase chilled water flows and decrease flow resistance in this area of campus.

Currently, the campus chilled water distribution system ends at two separate points on the East portion of campus: 1) at a point to the east of Lee Hall, and 2) at a point located west of the Ware-Rhane Building. Both of the points have 18" diameter pipes, and connecting these two points with an 18-inch diameter chilled water supply and return would provide a continuous loop on the East portion of campus and would equalize flow rates and pressure differentials in the chilled water loop.

PARTIAL NORTH LOOP (SBI) - \$1.79 MM

This project will create an underground 18" chilled water supply and return system to tie in SBI South and SBI East buildings, and end in a vault and valves for future expansion along Gamble Street.

PARTIAL NORTH LOOP (LUCY MOTEN) - \$2.05 MM

This project would install 18" Chilled Water lines along Gamble Street from the Lucy Moten Building to the current 12" lines at Science Research.

Currently the Lucy Moten Building receives chilled water from a localized water chiller. This chiller is used year-round and has repeatedly failed in service multiple times each cooling year. The campus chilled water distribution system ends at two points on the North portion of campus, at SBI West and at Pharmacy Phase 1. This project would install 18" diameter piping from the existing 12" piping at Pharmacy Phase 1, west along Gamble Street, and end at the Lucy Moten Building.

RESEARCH LOOP UPSIZE - \$2.05 MM

This project would replace the current 12" chilled water pipes to 18" diameter and connect to the existing 18" piping at Ware-Rhane and to the new 18" pipes at Pharmacy Phase 1.

This would provide additional flow capabilities from the main campus chilled water distribution system to the Pharmacy buildings and to the Lucy Moten building.

FINISH NORTH LOOP - \$1.87 MM

This project would connect the 18" chilled Water Pipes between SBI East and the Lucy Moten building.

This installation would be the final connections and provide a continuous chilled water distribution loop for the North Campus and eliminate the dead-end points currently in the distribution system.

Year 2 TOTAL \$9.41 MM

BOILER 3 - \$3.00 MM

This new boiler would replace the third and last older boiler in the Central Plant. This third boiler (#2 Boiler) is operational, however, it too has a large number of internal tubes capped off, and frequent repairs to the gas and water delivery systems are made to maintain steam delivery to the campus heating systems.

This final phase of the boiler replacement project is the purchase and installation of a third new Hi-Efficiency Boiler with flue-gas economizers and 9 PPM, Lo-NOx, dual-fuel, high turn-down ratio burners of the same manufacture as the replaced Boilers 1 & 2. This installation would finish the replacement of all old and inefficient boilers and provide the campus with the most efficient and reliable source of steam for the campus heating systems. This installation would also provide redundancy in order to accomplish Annual Preventive Maintenance on one boiler system while operating the other two systems.

RESEARCH BYPASS LOOP - \$1.60 MM

This 18" chilled water pipe connection would join the single-ended piping to the west of Jones Hall and connect to the new 18" pipes at Ware-Rhoney building.

South Chilled Water Distribution System \$2.74 MM

This third-year Infrastructure improvement would extend the underground chilled water lines from the new South Chiller Plant to the "under-construction" Phase 2 700 Bed Residences and tie into those "under-construction" chilled water lines, providing chilled water to the Phase 2 residence buildings. Utilizing the South Chiller Plant would eliminate the need to purchase two additional 300-ton electric chillers for Phase 2.

Year 3 TOTAL \$7.34 MM

PRIORITY 2
CHEMICAL & BIOLOGICAL RESEARCH
LABORATORY CENTER

PRIORITY 3
DYSON PHARMACY BUILDING
DEMOLITION

Project Detail

University: Florida A&M University Project Title: Dyson Pharmacy Building Demolition

Project Address: Tallahassee, Florida

PROJECT NARRATIVE

Board of Governors Survey Recommendation team, survey recommended that Dyson Pharmacy Building Be Demolished in order to bring the Chemical and Biological Research Laboratory Center renovated/remodeled space online. The three-story concrete and masonry structure was constructed in 1972 and renovated in 1989. It consists of a north and south wing connected by a covered, open breezeway and houses laboratories, classrooms, offices, and a lecture hall for the College of Pharmacy. Much of the building is vacant or used for storage. In its current configuration, the building is about 53,614 square feet. The building has a flat, gravel-surfaced, built-up roofing system. The roof is in poor condition with evidence of past repairs and water leaks. Exterior crack West side of building. Rusting hot water pump Ground floor, mechanical room. This building is served by an outdated zone Silent Knight fire alarm system equipped with combination audible annunciators/ opaque strobe units and manual fire pulls. Original fire gongs were observed in the south wing. The fire alarm system has exceeded its useful service life, and its reliability is of concern. The laboratory areas in this facility are served by fume hood exhaust systems. Approximately 60 percent of these hoods and their associated mechanical components have been in service beyond their intended life cycles. Two original laboratory air compressors are in service to support program processes. They are in poor condition and have served to the point where reliability is a concern.

1% RESERVE ESCROW [per F.S. 1001.706 (12) c.] This pertains to PECO projects only, not CITF

Building / project value: \$ _____ -

Basis / source of valuation: _____

1st Year escrow deposit: \$ _____ -

Escrow funding source: _____

Comments:

BUILDING SPACE DESCRIPTION

Space Type (per FICM)	Net Assignable Sq. Ft. (NASF)	Net-to-Gross Conversion Factor	Gross Sq. Ft. (GSF)	Unit Cost * (per GSF)	Building Cost		
NEW CONSTRUCTION							
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
Total:	-		-		-		
* Apply Unit Cost to total GSF based on Space Type							
REMODELING / RENOVATION						Remodeling Projects <u>Only</u>	
						NASF BEFORE	NASF AFTER
Research Lab Study	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
Total:	-		-		-	-	-
Total New Const. and/or Remodel / Renovation:							
	-		-		-		

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)				\$840,000				\$840,000
Environmental Impacts/Mitigation				\$450,000				\$450,000
Site Preparation				\$300,000				\$300,000
Landscape / Irrigation				\$300,000				\$300,000
Plaza / Walks								
Roadway Improvements				\$100,000				\$100,000
Parking : _____ spaces				\$300,000				\$300,000
Telecommunication								
Electrical Service				\$75,000				\$75,000
Water Distribution								
Sanitary Sewer System								
Chilled Water System								
Storm Water System				\$150,000				\$150,000
Energy Efficient Equipment								
Subtotal: Basic Const. Costs				\$2,515,000				\$2,515,000
Other Project Costs								
Land / existing facility acquisition								
Professional Fees		\$213,144						\$213,144
Fire Marshall Fees		\$30,000						\$30,000
Inspection Services								
Insurance Consultant								
Surveys & Tests		\$15,000						\$15,000
Permit / Impact / Environmental Fees		\$19,075						\$19,075
Artwork								
Moveable Furnishings & Equipment								
Project Contingency		\$166,000						\$166,000
Subtotal: Other Project Costs		443,219						\$443,219
Total Project Cost:								\$2,958,219

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	\$2,958,219	\$2,958,219

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 4
SCHOOL OF BUSINESS & INDUSTRY
SOUTH

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)				\$13,755,554				\$13,755,554
Environmental Impacts/Mitigation				\$480,000				\$480,000
Site Preparation								
Landscape / Irrigation								
Plaza / Walks								
Roadway Improvements								
Parking : _____ spaces								
Telecommunication				\$1,000,000				\$1,000,000
Electrical Service				\$200,000				\$200,000
Water Distribution				\$200,000				\$200,000
Sanitary Sewer System				\$200,000				\$200,000
Chilled Water System				\$200,000				\$200,000
Storm Water System								
Energy Efficient Equipment				\$800,000				\$800,000
Subtotal: Basic Const. Costs				\$16,835,554				\$16,835,554
Other Project Costs								
Land / existing facility acquisition								
Professional Fees		\$1,279,534						\$1,279,534
Fire Marshall Fees		\$50,000						\$50,000
Inspection Services		\$50,000						\$50,000
Insurance Consultant								
Surveys & Tests		\$20,000						\$20,000
Permit / Impact / Environmental Fees		\$70,171						\$70,171
Artwork					\$150,000			\$150,000
Moveable Furnishings & Equipment					\$1,500,000			\$1,500,000
Project Contingency				\$1,205,944				\$1,205,944
Subtotal: Other Project Costs		\$1,469,705		\$1,205,944	\$1,650,000			\$4,325,649
Total Project Cost:				\$18,041,498				\$21,161,203

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	\$21,161,203	\$21,161,203

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 5
Benjamin Banneker Complex
Demolition

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)			\$2,473,920					\$2,473,920
Environmental Impacts/Mitigation			\$350,000					\$350,000
Site Preparation			\$300,000					\$300,000
Landscape / Irrigation			\$300,000					\$300,000
Plaza / Walks								
Roadway Improvements			\$100,000					\$100,000
Parking : _____ spaces			\$300,000					\$300,000
Telecommunication								
Electrical Service			\$75,000					\$75,000
Water Distribution			\$100,000					\$100,000
Sanitary Sewer System			\$150,000					\$150,000
Chilled Water System								
Storm Water System			\$150,000					\$150,000
Energy Efficient Equipment								
Subtotal: Basic Const. Costs			\$4,298,920					\$4,298,920
Other Project Costs								
Land / existing facility acquisition								
Professional Fees			\$353,727					\$353,727
Fire Marshall Fees			\$30,000					\$30,000
Inspection Services								
Insurance Consultant								
Surveys & Tests			\$15,000					\$15,000
Permit / Impact / Environmental Fees			\$27,995					\$27,995
Artwork								
Moveable Furnishings & Equipment								
Project Contingency			\$310,928					\$310,928
Subtotal: Other Project Costs			\$737,650					\$737,650
Total Project Cost:			\$5,036,570					\$5,036,570

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	\$5,036,570	\$5,036,570

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 6

Howard Hall

State University System
5-Year Capital Improvement Plan (CIP)
FY 2022-23 through 2026-27

Project Detail

University: Florida A&M University Project Title: Howard Hall

Project Address: Tallahassee, Florida

PROJECT NARRATIVE

The Army ROTC program has been a foundational program at FAMU since 1948 and has produced over thousands of Officers for the Armed Forces. It cannot be understated that current issues with the building inhibit learning, recruitment, and retention for the ROTC program. Despite being located next to the Chiller/Heat plant, the ROTC building operates on inefficient window units for HVAC. Students and employees are often unable to focus due to extreme temperatures in the building. Outdated plumbing and electrical fixtures cause require constant maintenance. The lack of adequate shower facilities for the Cadets is inhibitive as well. Many Cadets spend 8 hours a day at the building, transitioning from physical training to tactical training to professional instruction. The demands of Army life necessitate a facility with functioning shower/locker space. The ROTC building is not ADA compliant. There is no elevator or other lift to bring disabled students or Veterans to the second floor where the offices and auditorium are located. The bathrooms and fountains cannot be accessed by wheelchairs. Additionally, the sidewalks and doors will not allow for wheelchair access. The auditorium is a functional space which is not used for events due to the inability to provide access to the elderly relatives or friends of the students who may wish to attend ROTC events. The interior of the building is likewise unattractive and outdated. Many other programs throughout Florida have recently updated their ROTC facilities, so the lack of a modern facility at FAMU makes it harder to attract the best Scholar Athlete Leaders (SALs), who often are able to come to the University with 3 or 4-year national scholarships. This project supports the following University Strategic Goals: Goal 1.1: Enhance access to the University; Goal 1.2: Continuous enhancement and assessment of the student experience; Goal 2.2: Enhance and assess employees' experiences; Goal 2.2: Enhance and assess employees' experiences; Goal 4.3: Enhance the services provided to local, state, and national communities; Goal 5.1: Produce diverse and culturally astute graduates for the global workforce

1% RESERVE ESCROW [per F.S. 1001.706 (12) c.] This pertains to PECO projects only, not CITF

Building / project value:	\$	-	
Basis / source of valuation:			
1st Year escrow deposit:	\$	-	
Escrow funding source:			
Comments:			

BUILDING SPACE DESCRIPTION

Space Type (per FICM)	Net Assignable Sq. Ft. (NASF)	Net-to-Gross Conversion Factor	Gross Sq. Ft. (GSF)	Unit Cost * (per GSF)	Building Cost		
NEW CONSTRUCTION							
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
	-		-		-		
Total:	-		-		-		
* Apply Unit Cost to total GSF based on Space Type							
REMODELING / RENOVATION						Remodeling Projects <u>Only</u>	
						NASF	NASF
						BEFORE	AFTER
Classroom	1,294	<u>1.6</u>	2,070	<u>334</u>	691,679	-	-
Office	3,076	<u>1.6</u>	4,922	<u>339</u>	1,667,044	-	-
Study	398	<u>1.6</u>	637	<u>332</u>	211,545	-	-
Audio/Exhib.	4,286	<u>1.6</u>	6,858	<u>376</u>	2,578,183	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
	-		-		-	-	-
Total:	9,054		14,486		\$5,148,452	-	-
Total New Const. and/or Remodel / Renovation:							
	9,054		14,486		\$5,148,452		

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)				\$5,148,452				\$5,148,452
Environmental Impacts/Mitigation				\$350,000				\$350,000
Site Preparation				\$300,000				\$300,000
Landscape / Irrigation				\$300,000				\$300,000
Plaza / Walks								
Roadway Improvements				\$100,000				\$100,000
Parking : _____ spaces				\$300,000				\$300,000
Telecommunication								
Electrical Service				\$75,000				\$75,000
Water Distribution				\$100,000				\$100,000
Sanitary Sewer System				\$150,000				\$150,000
Chilled Water System								
Storm Water System				\$150,000				\$150,000
Energy Efficient Equipment								
Subtotal: Basic Const. Costs				\$6,973,452				\$6,973,452
Other Project Costs								
Land / existing facility acquisition								
Professional Fees		\$558,274						\$558,274
Fire Marshall Fees		\$32,242						\$32,242
Inspection Services								
Insurance Consultant								
Surveys & Tests		\$16,000						\$16,000
Permit / Impact / Environmental Fees		\$41,367						\$41,367
Artwork					\$300,000			\$300,000
Moveable Furnishings & Equipment					\$2,000,000			\$2,000,000
Project Contingency		\$557,876						\$557,876
Subtotal: Other Project Costs		\$1,205,759	\$6,973,452	\$2,300,000				\$3,505,759
Total Project Cost:		\$1,205,759	\$6,973,452	2,300,000				\$10,479,211

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	<u>\$10,479,211</u>	<u>\$10,479,211</u>

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 7

PERRY-PAIGE RENOVATION

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)				\$7,033,272				\$7,033,272
Environmental Impacts/Mitigation		\$30,000						\$30,000
Site Preparation								
Landscape / Irrigation								
Plaza / Walks								
Roadway Improvements								
Parking : _____ spaces								
Telecommunication				\$250,000				\$250,000
Electrical Service				\$100,000				\$100,000
Water Distribution				\$100,000				\$100,000
Sanitary Sewer System				\$100,000				\$100,000
Chilled Water System								
Storm Water System								
Energy Efficient Equipment								
Subtotal: Basic Const. Costs		\$30,000		\$7,583,272				\$7,613,272
Other Project Costs								
Land / existing facility acquisition								
Professional Fees		\$610,910						\$610,910
Fire Marshall Fees		\$50,000						\$50,000
Inspection Services		\$50,000						\$50,000
Insurance Consultant								
Surveys & Tests								
Permit / Impact / Environmental Fees		\$68,000						\$68,000
Artwork				\$50,000				\$50,000
Moveable Furnishings & Equipment				\$500,000				\$500,000
Project Contingency				\$615,442				\$615,442
Subtotal: Other Project Costs		\$778,910		\$1,165,442				\$1,944,352
Total Project Cost:		\$808,910		\$8,748,714				\$9,557,624

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	\$9,557,624	\$9,557,624

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 8

***FAMU-FSU COLLEGE OF ENGINEERING
BUILDING C***

PRIORITY 9

***OLD DRS HIGH SCHOOL GYM/TRANSITIONAL
CLASSROOMS/OFFICES***

DEMOLITION

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)				\$840,000				\$840,000
Environmental Impacts/Mitigation				\$450,000				\$450,000
Site Preparation				\$300,000				\$300,000
Landscape / Irrigation				\$300,000				\$300,000
Plaza / Walks								
Roadway Improvements				\$100,000				\$100,000
Parking : _____ spaces				\$300,000				\$300,000
Telecommunication								
Electrical Service				\$75,000				\$75,000
Water Distribution								
Sanitary Sewer System								
Chilled Water System								
Storm Water System				\$150,000				\$150,000
Energy Efficient Equipment								
Subtotal: Basic Const. Costs				\$2,515,000				\$2,515,000
Other Project Costs								
Land / existing facility acquisition								
Professional Fees			\$213,144					\$213,144
Fire Marshall Fees			\$30,000					\$30,000
Inspection Services								
Insurance Consultant								
Surveys & Tests			\$15,000					\$15,000
Permit / Impact / Environmental Fees			\$19,075					\$19,075
Artwork								
Moveable Furnishings & Equipment								
Project Contingency			\$166,000					\$166,000
Subtotal: Other Project Costs			443,219					\$443,219
Total Project Cost:								\$2,958,219

PROJECT FUNDING

Source *	Funding to Date		Total Project Cost (from above)	Remaining Funding Need
	Fiscal Year	Amount		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
	Total:	-	\$2,958,219	\$2,958,219

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

PRIORITY 10

LAND ACQUISTION

PROJECT COMPONENT COSTS & PROJECTIONS

	Costs		Projected Costs					Total
	Funded to Date		Year 1	Year 2	Year 3	Year 4	Year 5	
Basic Construction Costs								
Building Cost (from above)								
Environmental Impacts/Mitigation								
Site Preparation								
Landscape / Irrigation								
Plaza / Walks								
Roadway Improvements								
Parking : _____ spaces								
Telecommunication								
Electrical Service								
Water Distribution								
Sanitary Sewer System								
Chilled Water System								
Storm Water System								
Energy Efficient Equipment								
Subtotal: Basic Const. Costs								
Other Project Costs								
Land / existing facility acquisition	5,840,000		6,500,000	4,500,000	4,500,000			\$21,340,000
Professional Fees								
Fire Marshall Fees								
Inspection Services								
Insurance Consultant								
Surveys & Tests			\$15,000	\$15,000	\$15,000			\$45,000
Permit / Impact / Environmental Fees								
Artwork								
Moveable Furnishings & Equipment								
Project Contingency								
Subtotal: Other Project Costs	5,840,000		\$6,515,000	4,515,000	4,515,000			\$21,385,000
Total Project Cost:								

PROJECT FUNDING

Funding to Date			Total Project Cost (from above)	Remaining Funding Need
Source *	Fiscal Year	Amount		
PECO	1994-95	1,840,000		
PECO	2000-00	2,500,000		
PECO	2001-02	1,500,000		
		-		
		-		
		-		
Total:		<u>5,840,000</u>	<u>\$21,385,000</u>	<u>\$15,545,000</u>

* List any prior PECO funding. Also, for non-PECO funding sources (i.e. donations, auxiliary, C&G, etc), list each source and the entire anticipated (\$) amount. See Instructions for further detail.

Action Item VI:

Phase II Bragg Stadium Construction Management
Firm Contract

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: VI

Subject: Phase II Bragg Stadium Construction Management Firm Contract

Rationale/Summary:

Phase II includes the removal and replacement of the existing press box and seating. The concession stands/restroom renovation would be to upgrade and modernize the existing restrooms and concession stands.

The contract for Construction Management Services shall consist of a pre-construction and construction service.

The pre-construction services phase, for which the Construction Manager will be paid a fixed fee, will include value engineering, constructability analysis, development of cost models, estimating, and the development of a Guaranteed Maximum Price (GMP) at the 75% Construction Document phase. If the GMP is accepted, the Construction Phase will be implemented.

The Construction Phase of the contract, the Construction Manager becomes the single point of responsibility for performance of the construction of the project and shall publicly bid trade contracts. Failure to negotiate an acceptable fixed fee for Phase II of the contract, or to arrive at an acceptable GMP within the time provided in the agreement, may result in the termination of the Construction Manager's contract.

Selection schedule

The anticipated schedule for selection: May 4, 2021 to June 2, 2021

Proposed Construction Schedule

Estimated Timeline **(Phase II):**

Design Start: March 5, 2021

Construction Start: November 2021

Beneficial Occupancy: September 2022

Process for Procurement: (Phase II)

Request for Qualifications for Construction Management Services per the 2020 Florida Statutes section 287.057

Recommendation: The recommendation is for the Board of Trustees to authorize the University President, Dr. Larry Robinson, signature authority to execute the necessary contract and agreements. The contract will be executed after the review and comments by the Office of General Counsel.

Attachments: Yes

1. Construction Management Advertisement
2. Project Fact Sheet

Prepared by: Facilities Planning, Construction and Plant Operations **Approved by:** Vice President Alan Robertson

Notice of Bid/Request for
Proposal

DEPARTMENT OF EDUCATION

Florida Agriculture and Mechanical University

FAMU Bragg Stadium

**CONSTRUCTION
MANAGEMENT
ADVERTISEMENT**

FAMU BRAGG STADIUM RENOVATIONS

NOTICE TO CONSTRUCTION MANAGERS

Florida A&M University, on behalf of its Board of Trustees, announces that Construction Management services will be required for the project listed below:

PROJECT DESCRIPTION: Phase II – Skybox/ Concession Stand/ADA Restrooms Repair/ Seating and Structural Upgrades/ Renovation of Bragg Memorial Stadium.

PROJECT PHASING: This phase includes the removal and replacement of the existing press box and seating. The concession stands/restroom renovation would be to upgrade and modernize the existing restrooms and concession stands. The project time frame anticipates a November 2021 construction start with completion and occupancy August of 2022. The contract for Construction Management Services shall consist of a pre-construction services phase and a construction phase. The pre-construction services phase, for which the Construction Manager will be paid a fixed fee, will include value engineering, constructability analysis, development of cost models, estimating, and the development of a Guaranteed Maximum Price (GMP) at the 75% Construction Document phase. If the GMP is accepted, the Construction Phase will be implemented. Early bid packages for fast track and multi-phase development may be required to meet project goals. In the Construction Phase of the contract, the Construction Manager becomes the single point of responsibility for performance of the construction of the project and shall publicly bid trade contracts. Failure to negotiate an acceptable fixed fee for Phase II of the contract, or to arrive at an acceptable GMP within the time provided in the agreement, may result in the termination of the Construction Manager's contract.

Selection of finalists for interviews will be made on the basis of Construction Manager qualifications, including experience and ability related to additions and new construction; past experience; applicant's ability to provide service, bonding capacity; record-keeping, administrative ability, critical path scheduling expertise; cost estimating; cost control ability; quality control capability; qualification of the firm's personnel, and staff and consultants.

Finalist may request a copy of the standard Florida A&M University Agreement Between Owner and Construction Management.

Blanket professional liability insurance will be required for this project in the amount of \$1,000,000.00 and will be provided as a part of Basic Services.

A copy of the Project FACT Sheet can be obtained by contacting Craig Talton, Director of Facilities, Planning, Construction and, Safety 2400 Wahnish Way, Suite 100, Tallahassee, Florida 32307, phone: (850)412-7509, fax:(850)561-2289, email: craig.talton@famu.edu. Craig Talton, Director.

INSTRUCTIONS: The approved FAMU CM PQS form is available by contacting the University's Director for this project, Mr. Craig Talton, 2400 Wahnish Way, Suite 100, 850-412-7509, craig.talton@famu.edu. From the date of issuance of this Notice until a final selection of a Construction Manager is made or a notice of cancellation is posted, the Construction Manager must not make available or discuss its proposal, or any part thereof, with any member of the Selection Committee or any University officials or staff, unless permitted by the Project Manager, in writing, for purposes of clarification only, as set forth herein. Any individual associated with a Construction Manager who contacts members of the Selection Committee or any University officials or staff, regarding any aspect of this project, whether such contact be in person, telephone, or through electronic or written correspondence, may be determined to have violated the terms and conditions of this solicitation. If that determination is made, any proposal received from such an individual OR their company may be rejected as non-responsive and not subject to evaluation. If there are any changes or additions to the Project Managers information at any time in the process, participating Construction Manager's will be notified via an addendum to the Notice.

The Florida A&M University is an equal opportunity institution, and, as such, strongly encourages the lawful use of certified Minority and Women-owned Business Enterprises ("MBEs") in the provision of design and construction- related services by providing a fair and equal opportunity to compete for, or for participation in, design and/or construction-related services.

Questions regarding the Notice and/or process should be submitted via fax or email to the Project Manager. No oral communications shall be considered as a change to the Notice. FAMU may respond to questions deemed by the University to be material in nature via a written addendum to the Notice. Interpretation of the wording of this document shall be the responsibility of FAMU and that interpretation shall be final.

All postings referred to in this Notice will be posted electronically on the FAMU Procurement website: <http://www.famu.edu/index.cfm?Purchasing>. At all times it shall remain the responsibility of the Construction Manager participating in this solicitation to check the website for postings of addenda, short lists, and award decisions. No further notice will be given.

The Selection Committee may reject all proposals and stop the selection process at any time. The Construction Manager shall have no ownership, entrepreneurial or financial affiliation with the selected architect/engineer involved with this project.

Firms desiring to provide Construction Management services for the project shall submit a letter of application and a completed "Florida A&M University Construction Manager Qualification Supplement" (FAMU-CM- PQS Revised 8/7/13). Proposals must not exceed 40 pages, including the Construction Manager Qualifications Supplement and letter of application and any other pertinent information. Pages must be numbered consecutively. Submittals that do not comply with these requirements or do not include the requested data will not be considered. No submittal material will be returned.

All applicants must be licensed to practice as general contractors in the State of Florida at the time of application. Corporations must be registered to operate in the State of Florida by the Department of State, Division of Corporations, at the time of application. As required by Section 287.133, Florida Statutes, a Construction Management firm may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected Construction Management firm must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$35,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

1 email copy of the required proposal data shall be submitted and addressed to: The Office of Facilities Planning and Construction, Florida A&M University, 2400 Wahnish Way, Suite 100, Tallahassee, Florida 32307. By 2 PM May 4, 2021 Facsimile (FAX) submittals are not acceptable and will NOT be considered.

ATTACHMENT 1

FLORIDA A&M UNIVERSITY Project Fact Sheet

PHASE II – SKYBOX/GRANDSTAND/ RESTROOM/CONCESSION STAND REPAIR/ RENOVATION OF BRAGG MEMORIAL STADIUM

PROJECT DESCRIPTION

Phase II – Skybox/ Concession Stand/ADA Restrooms Repair/ Renovation of Bragg Memorial Stadium. This phase includes a new design for the removal and replacement of the existing press box. The initial portion of phase would include an analysis of the needs of the University for the size and use of this facility. The concession stands/restroom renovation would be to upgrade and modernize the existing restrooms and concession stands. Also the Home side Grandstand will be replaced as part of this project.

SELECTION CRITERIA

Firms will be evaluated in the following areas: current workload, location, past performance, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Experience of firm and individual members of the construction team with project of similar size and program.
2. Experience of firm and individual members of the construction team in estimating, scheduling and construction management of projects similar in size and budget.
3. Site examples of projects within the past five-year, including the ability to meet aggressive time and budget constraints.
4. Ability to manage projects safely in occupied and congested areas during school hours.
5. Demonstrate understanding of Scope as describe in the RFQ.

SELECTION COMMITTEE

- Craig Talton, Director, Facilities Planning and Construction (Chair of Committee)
- Kendall Jones, Executive Director Plant Operations and Maintenance
- David Rosenfeld, Project Manager, Facilities Planning and Construction
- Andrew Chin, Assistant Dean, School of Architecture
- Carey Brown, Assistant Director of Operations and Facilities, Business and Auxiliary Services

SELECTION SCHEDULE

The anticipated schedule for selection, award and negotiation is as follows:

PQS Submittal Due: May 4, 2021 by 2:00 pm (Via Email)

Shortlist Meeting: May 7, 2021 at 9:00 am (ZOOM Meeting)

Final Presentations and Interviews: May 25 - 27, 2021 at 9:00 am (ZOOM Meeting)

Selection Recommendation Approval: June 1, 2021

Contract Negotiation: TBD

GENERAL INFORMATION

1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendation of the Selection Committee, no verbal or written communication is permitted between the applicants and the members of the Selection Committee. Any questions or requests for project information must be in writing to (Talton, Director of Facilities Planning and Construction, 2400 Wahnish Way, Suite 100, Tallahassee, Florida 32307, phone: (850)412-7509, fax:(850)561-2289, email: craig.talton@famu.edu.)
3. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provided with additional project information, if available.
4. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.
5. Professional liability insurance is required for this project in the amount of \$1,000,000

Action Item VII:

Amendment to Regulation 3.017, Schedule of
Tuition and Fees

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: VII

Subject: Amendment to Regulation 3.017, Schedule of Tuition and Fees

Rationale: The amendment to this Regulation decreases the repeat course fee rate from \$198.86 to \$189.76 as mandated by the State University System (SUS) of Florida Board of Governors determined Repeat Course Fee for 2021-22. This is a decrease from 2020-21 by (\$4.10) due to the estimated expenditures not increasing significantly from prior year and the estimated student credit hours have increased.

Recommendation: Approval of the amendment to Regulation 3.017 – Schedule of Tuition and Fees

Attachments: Yes

1. Proposed Regulation 3.017 – Schedule of Tuition and Fees

Prepared by: The Office of the Controller

Approved by: Vice President Alan Robertson

FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



NOTICE OF PROPOSED AMENDED REGULATION

DATE: June 2, 2021

REGULATION CHAPTER NO.: Chapter 3

REGULATION CHAPTER TITLE: Administration

REGULATION TITLE AND NUMBER: Schedule of Tuition and Fees - 3.017

SUMMARY OF REGULATION: ~~This amended Regulation reduces the previously approved redistribution of \$3.00 to \$1.50 from the Technology Fee to the Athletics Fee. Based upon State Statutes, the University may only increase certain student fees by 5% to remain compliant with such Statutes. This reallocation represents no overall change in Tuition and Fees from the fiscal year 2020-21 rate.~~ The amendment to this Regulation also decreases the repeat course fee rate from \$193.86 to \$189.76, as mandated by the State University System (SUS) of Florida Board of Governors determined Repeat Course Fee for 2021-22.

AUTHORITY FOR REGULATION: Section 7(c) Article IX, Florida Constitution, Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, Florida Statutes, and SUS Florida Board of Governors Regulations 1.001 and 7.005.

UNIVERSITY OFFICIAL INITIATING THIS REGULATION: Dr. Alan D. Robertson, Vice President for Finance and Administration/Chief Financial Officer.

PROCEDURE FOR COMMENTS: Written comments concerning this proposed amended regulation shall be submitted within 14 days of the date of this notice to the person identified below. The comments must specifically identify the regulation on which you are commenting.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS:
Dr. Alan D. Robertson, Vice President for Finance and Administration, 1700 Lee Hall Drive, Suite 211 FHAC, Tallahassee, Florida 32307, (850) 599-3211 (phone), (850) 561-3848 (fax), Alan.Robertson@famuedu.

FULL TEXT OF THE PROPOSED REGULATION: The full text of the proposed amended regulation follows:

Regulations of Florida A&M University



3.017 Schedule of Tuition and Fees.

(1) Tuition shall be defined as the basic fee charged to a student for instruction provided by the University. A charge for any other purpose shall not be included within this fee.

(a) Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:

1. Matriculation Fee;
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Health Fee;
5. Transportation Access Fee;
6. Athletic Fee;
7. Activity and Service Fee;
8. Technology Fee; and
9. Tuition Differential.

(b) Non-Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:

1. Matriculation Fee;
2. Non-Resident Fee;
3. Student Financial Aid Fee;
4. Non-Resident Student Financial Aid Fee;
5. Capital Improvement Trust Fund Fee;
6. Health Fee;
7. Transportation Access Fee;

- 8. Athletic Fee;
- 9. Activity and Fee;
- 10. Technology Fee; and
- 11. Tuition Differential.

- (2) Registration shall be defined as consisting of two components:
 - (a) Formal selection of one or more credit courses approved and scheduled by the University; and
 - (b) Tuition and fee payment, partial or otherwise, or other appropriate arrangements for tuition and fee payment (deferment or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period.
- (3) Tuition and fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.
- (4) The following tuition and fees shall be levied and collected effective fall semester ~~2021~~2020 for each student regularly enrolled, unless provided otherwise by law or in this chapter.
 - (a) Students shall be assessed the following fees per credit hour:

Fees	Under-		
	Graduate	Graduate	Law
	\$	\$	\$
Resident Tuition	105.07	334.13	379.76
Tuition Waiver	-1.75		
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	16.97 15.47	16.97 15.47	16.97 15.47
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	2.16 3.66	13.70 15.20	15.98 17.48
Health Fee	6.91	6.91	6.91
Total Resident Tuition and Fees	151.78	405.67	455.86

Fees	Under-	Graduate	Law
	\$	\$	\$
Non-Resident Tuition	105.07	334.13	379.76
Tuition Waiver	-1.75		
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	16.97 15.47	16.97 15.47	16.97 15.47
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	2.16 3.66	13.70 15.20	15.98 17.48
Health Fee	6.91	6.91	6.91
Non-Resident Fee	379.07	587.02	611.46
Non-Resident Financial Aid Fee	18.95	29.35	30.57
Total Non-Resident Tuition and Fees	549.80	1,022.04	1,097.89

(b) Students shall be assessed the following other fees:

1. **Material and Supplies Fees** – Students shall be assessed a range of \$15.00 to \$300.00 per course for certain courses.
2. **Orientation Fee** – Students who are enrolled for the first time shall be assessed a \$35.00 orientation fee.
3. **Late Registration Fee** – Students who fail to finalize registration during the regular registration period shall be assessed a late registration fee of \$100.00.
4. **Late Payment Fee** – Students who fail to pay tuition or make appropriate arrangements for payment (deferment or third-party billing) by the deadline set by the University shall be assessed a late payment fee of \$100.00.
5. **I.D. Card** – Students shall be assessed a \$5.00 identification card fee per semester, excluding the summer semester.
6. **Repeat Course Fee** – Students shall be assessed an additional charge of ~~\$189.76~~193.86 for regular courses taken more than twice.
7. **Transportation and Access Fee** - Students shall be assessed a transportation and access fee of \$65.00 for the fall semester, \$65.00 for the spring semester, and \$33.00 for the summer semester.

8. **Tuition Differential** - Undergraduate students whose date of enrollment was on or after July 1, 2007 will be assessed an additional tuition differential of \$36.38 per credit hour. Students enrolled prior to July 1, 2007, and who fail to maintain continuous enrollment will also be assessed this tuition differential. Students having prepaid contracts which were in effect on July 1, 2007, and which remain in effect, are exempt from this additional tuition differential.
- (c) The health fee will be expended in accordance with FAMU Regulation 2.008, unless provided otherwise by law.
 - (d) The transportation access fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to providing traffic and parking services to the University community unless provided otherwise by law.
 - (e) The athletic fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to the University's Intercollegiate Athletics program unless provided otherwise by law.
 - (f) The activity and service fee will be allocated and expended in accordance with Section 1009.24 (10), Florida Statutes.

Specific Authority: Board of Governors Regulation Development Procedure Dated July 21, 2005. Law Implemented: General Appropriations Act FY 2013-2014, Board of Governors Regulations 1.001 and 7.005; Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, FS. History-Amended 6-29-06, 7-11-07, 12-04-07, 10-28-08, 5-26-09, 6-24-09, 07-1-10, 08-08-11, 08-01-12, 08-08-13, 7-23-15, 7-12-17; Technical Amendment 8-23-19, 7- -21.

Action Item VIII:
Non-Recurring Performance Wage Increase
(Merit Base)

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: VIII

Subject: Approval of Non-Recurring Performance Wage Increase (Merit Base)

Proposed Board Action: Approval of One-Time Non-Recurring \$2,000 Lump Sum Payment for Education and General (E&G) funded Faculty, Administrative & Professional, University Support Personnel Service and Graduate Assistant employees prorated by Full Time Equivalency (FTE). The One-Time Non-Recurring Lump Sum Payment will include Merit Base criteria on Performance and Hire Date. The funding for Education and General (E&G) funded employees \$2,000 Lump Sum Payment will come from the 6% holdback from the governor, being released back to state agencies during this legislative session.

Approval of One-Time Non-Recurring \$2,000 Lump Sum Payment for Non-E&G funded Faculty, Administrative & Professional, University Support Personnel Service and Graduate Assistant employees prorated by Full Time Equivalency (FTE). The One-Time Non-Recurring Lump Sum Payment will include Merit Base criteria on Performance and Hire Date. The funding for Non-E&G funded employees \$2,000 Lump Sum Payment will come from existing available fund balances of the employees paying department prorated by FTE.

Attachment: Estimated \$2,000 Lump Sum Payment Plus Fringe Cost for All Employees

Recommendation: While fiscal years 2020 and 2021 have presented its share of challenges with the COVID-19 pandemic, we are pleased to extend this meaningful reward to employees who have the awesome responsibility of educating and servicing our future leaders. It is recommended that the Board of Trustees approve the One-Time Non-Recurring \$2,000 Lump Sum Payment to Faculty, Administrative & Professional, University Support Personnel Service and Graduate Assistant employees.

Prepared by: University Budget Office

Approved by: Vice President Alan Robertson

All Employees Cost of Estimated Lump Sum Payment Plus Fringe

E&G Funded Employees Cost of Estimated Lump Sum Payment Plus Fringe

Paygroup	EE FTE Count	\$2,000+Fringe	
A&P	320.76	\$	691,251.24
F09	324.69	\$	699,085.77
F10	1.00	\$	2,153.00
F12	300.38	\$	646,945.88
USP	294.32	\$	634,768.13
LEO	16.00	\$	34,448.00
GRA	24.85	\$	73,000.00
Summary	1,282.00	\$	2,781,652.03

NON-E&G Funded Employees Cost of Estimated Lump Sum Payment Plus Fringe

Paygroup	EE FTE Count	\$2,000+Fringe	
A&P	193.86	\$	417,543.76
F09	3.28	\$	7,098.23
F10	43.82	\$	94,732.00
F12	74.89	\$	162,582.12
U10	1.00	\$	2,153.00
USP	144.16	\$	310,398.87
GRA	149.00	\$	149,000.00
Summary	610.01	\$	1,143,507.97

Summary Grand Total of E&G and Non E&G	\$	3,925,160.00
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Action Item IX:

Name Change - Beggs Avenue to FAMU Law
Lane

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Thursday, June 2, 2021

Agenda Item: IX

Subject: Name Change - Beggs Avenue to FAMU Law Lane

Rationale: The Student Bar Association (SBA) at the Florida A&M University College of Law is leading this initiative to change the name of the street in front of the Law School from Beggs Avenue to FAMU Law Lane. This initiative is lead entirely by the Law School Students and the students are financing the application fees and any other expenses associated with having the street name changed. There would be no cost to the University.

Recommendation: Approve the SBA-led initiative to rename Beggs Avenue to FAMU Law Lane.

Attachments: Yes

1. Aerial photo of the area involved.

Prepared by: Office of General Counsel

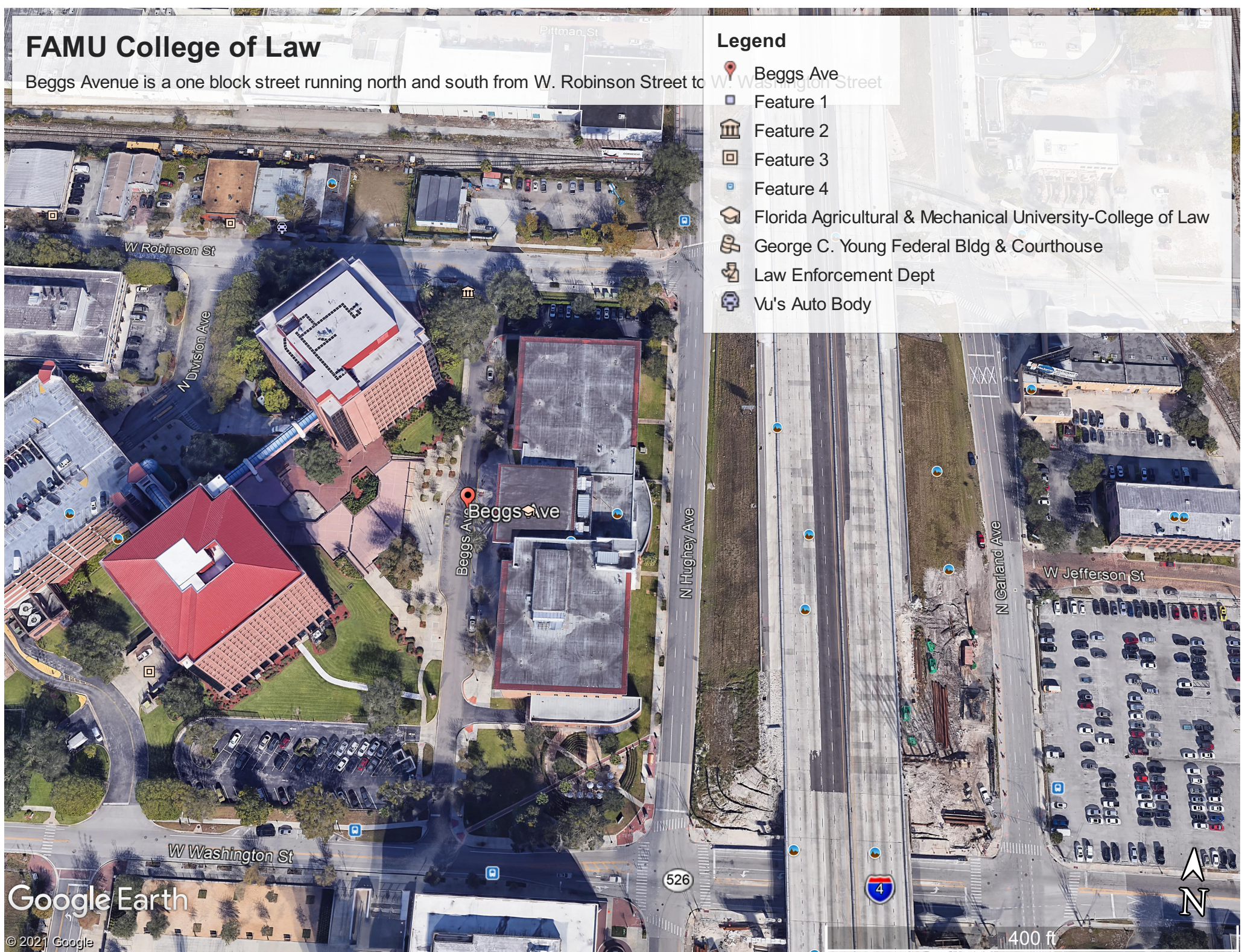
Approved by: Vice President Alan Robertson

FAMU College of Law

Beggs Avenue is a one block street running north and south from W. Robinson Street to

Legend

-  Beggs Ave
-  Feature 1
-  Feature 2
-  Feature 3
-  Feature 4
-  Florida Agricultural & Mechanical University-College of Law
-  George C. Young Federal Bldg & Courthouse
-  Law Enforcement Dept
-  Vu's Auto Body



Action Item X:

CDW Government LLC Participation Agreement

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: X

Subject: CDW Government LLC Participation Agreement

Rationale/Summary:

This agenda item relates to the purchase of computer software, computers and computer equipment. Approval of this agreement will allow the university to capitalize on additional discounts and savings on equipment in queue to be purchased. Additionally, it will eliminate the need for processing multiple contracts for the same vendor in the future.

This vendor currently has a contract with E & I (CNR01439). This agreement is utilized by Florida A & M University as well as by other institutions in the SUS and state agencies. Each agency or institution may sign an individual agreement in order to receive additional saving and to meet the Board of Governors requirement for using piggyback agreements.

Recommendation: That the Board of Trustees approves and authorizes the University to enter into an agreement with CDW-G with purchases not to exceed \$2 million, and to authorize the President to sign the agreement/contract.

Attachments: Yes

1. E & I Specific Member Agreement

Prepared by: Office of Procurement

Approved by: Vice President Alan Robertson

E&I Specific Member Agreement
E&I Enhanced Member Program (E&I Master Agreement CNR01439)
between CDW Government LLC and the Florida Agricultural and Mechanical University

This Specific Member Agreement (SMA) is entered into on _____ (Effective Date) by and between CDW Government LLC located at 230 N. Milwaukee Ave, Vernon Hills, IL 60061 (“Supplier”) and Florida Agricultural and Mechanical University, with an office at 1601 S. Martin L. King Jr. Blvd, Tallahassee, FL 32307 (“Member”)

WHEREAS, Member is a member of the Educational and Institutional Cooperative Services, Inc.’s (“E&I”) group purchasing organization; and

WHEREAS, Supplier is an authorized seller of IT goods and services to members pursuant to the terms of the Master Agreement Number CNR01439 by and between Supplier and E&I (the “Master Agreement”); and

WHEREAS, Member desires to enter into additional terms with Supplier that are supplemental to the terms of the Master Agreement and to which Member is otherwise entitled.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged the parties agree is as follows:

1. Term. The term of this SMA shall begin as of the Effective Date and its term shall be concurrent with the term of the Master Agreement unless otherwise terminated as provided herein. Supplier or Member may terminate this Agreement without cause upon thirty (30 days’ prior written notice.

2. Eligible entities: The benefits of this SMA shall be available to those Member affiliates or subsidiaries set forth on the attached Exhibit A (collectively also referred to as “Member”).

3. Pricing Program: Pricing for products and services sold to Member shall be as set forth in Exhibit B, attached hereto.

4. Minimum Annual Commitment: In order to obtain the pricing available to Member under the terms of this SMA, Member hereby agrees to make minimum annual purchases of products and services of no less than two million dollars (\$2,000,000.00). The Member’s annual purchases of products and services under this SMA shall be determined by the total invoiced sales from Supplier to Member over the prior calendar year (“Minimum Annual Commitment”). In the event that Member fails to purchase the Minimum Annual Commitment during any given year then Seller may, at its option, terminate this SMA, following fourteen (14) day advance written notice by Supplier to Member. Upon termination of this SMA, the Member shall no longer be entitled to the pricing under this SMA and will continue to have those benefits and pricing as is otherwise available under the terms of the Master Agreement.

5. Confidential Information: For the purposes of this Agreement, confidential information (“Confidential Information”) shall mean all proprietary, secret or financial, competitively sensitive and/or market sensitive information, trade secrets and/or information relating to Supplier or Member operations, employees, services or customers, including pricing information. Supplier and Member acknowledge that Supplier or Member may disclose Confidential Information to each other in connection with this Agreement. If Supplier or Member receives Confidential Information, it shall: (a) maintain the Confidential Information in strict confidence; (b) use at least the same degree of care in maintaining the secrecy of the Confidential Information as it uses in maintaining the secrecy of its own Confidential Information, but in no event, less than a reasonable degree of care; and (c) use Confidential Information only to fulfill its obligations under this Agreement and for internal business purposes. Supplier and Member shall have no obligation concerning any portion of the Confidential Information which (a) was known to it before receipt; (b) is lawfully obtained by it from a non-party which was under no obligation of

confidentiality; (c) is or becomes publicly available other than as result of an act or failure to act by the receiving party; (d) is required to be disclosed by the receiving party by applicable law or legal process; or (e) is developed by the receiving party independently.

6. Order of Precedence: Any conflict between the terms of the Master Agreement and the terms of this SMA shall be governed by the terms of this SMA. Those terms that are not otherwise in conflict shall continue in full force and effect.

In WITNESS WHEREOF, the parties have executed and delivered this Agreement as a document under seal as of the Effective Date.

CDW Government LLC

Florida Agricultural and Mechanical University

By: _____
(Authorized signature)

By: _____
(Authorized Signature)

Printed Name

Printed Name

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A – Customer Affiliates

Customer Affiliate Name

Florida Agricultural and Mechanical University
USA/E/H/FL/PUBLIC/4YR/FL A&M U

Membership

#001685

Exhibit B - Pricing

Supplier shall offer to E&I Member Institution and its affiliates identified in Exhibit A, the pricing below, which is based upon a discount from Supplier advertised price, publicly verifiable at www.cdwg.com.

Supplier Catalog			
Category Code	Manufacturer	Product Category Description	Discount off Supplier Advertised Price
A	All	Accessories	18.00%
A/LA	All Other	Notebook/Mobile Devices Accessories	4.50%
A/LA	Lenovo (LVP)	Notebook/Mobile Devices Accessories	6.00%
B	All	Power, Cooling, & Racks	7.50%
B	APC	Power, Cooling & Racks	9.00%
B	Tripp Lite (TRI)	Power, Cooling & Racks	9.00%
B/BA	All	UPS/Battery Backup	10.00%
B/BA	APC	UPS/Battery Backup	12.00%
B/BA	Tripp Lite (TRI)	UPS/Battery Backup	12.00%
C	All Other	Desktop Computers	4.25%
C CE	All	Computer Cases	13.00%
C/PC	All	Desktop Memory Upgrades`	13.00%
C/WO	All	Workstations/ PC Compatible Workstations	5.00%
C/WO	HPI (CPQ)	Workstations/ PC Compatible Workstations	7.00%
C/WO	Lenovo (LVP)	Workstations/ PC Compatible Workstations	9.00%
D	All	Data Storage/Drives	9.00%
D/ FL	All	Flash Memory	13.00%
D/TN	All	Consumer SSD	13.00%
E	All	Enterprise Storage	7.50%
E	HPE	Enterprise Storage	9.50%
E/DY/CME	All	Drive Arrays/ Cache Memory	13.00%
E/ES	All	Enterprise SSD	9.00%
F	All	Point of Sale/Data Capture	7.00%
H	All	Servers & Server Management	7.50%
H	HPE	Servers & Server Management	7.00%
H/ EC/MOB	All	Server Accessories\Motherboards	13.00%
H/MC	All	Server Accessories\CPU's/Fans	13.00%
H/SQ	All	Server Memory Upgrades	13.00%

L	All Other	Notebook/Mobile Devices	4.50%
L	Lenovo (LVP)	Notebook/Mobile Devices	6.00%
L/LM	All	Notebook Memory Upgrades	13.00%
L/NB	All	Notebook Computers	4.25%
L/NB	HPI (CPQ)	Notebook Computers	4.00%
L/RD	All	Convertible PCs/Slate PCs/iPAD	4.25%
L/RD	HPI (CPQ)	Convertible PCs/Slate PCs/iPAD	5.50%
L/RD	Lenovo (LVP)	Convertible PCs/Slate PCs/iPAD	7.50%
L/RD	Microsoft	Convertible PCs/Slate PCs/iPAD	5.50%
J	All	Services (CDW Delivered)	4.50%
N	All	NetComm Products	9.00%
N	HPE	NetComm Products	11.00%
N/NT	All	Network Memory Device	13.00%
O	All	Carts & Office Equipment	9.00%
P	All	Printing & Document Scanning	6.00%
P/LP	All	Single Function	6.00%
P/LP	HPI	Single Function	7.00%
P/PA	All	Printer Accessories	14.00%
P/PM	All	Printer Memory Upgrades	13.00%
P/PU	All	Printer Supplies	10.00%
P/PU	HPI	Printer Supplies	10.00%
Q	All	Services (Partner Delivered)	4.50%
Q	HPE	Services (Partner Delivered)	7.00%
Q	HPI (CPQ)	Services (Partner Delivered)	5.00%
Q	Lenovo (LVP)	Services (Partner Delivered)	7.00%
R/BO/BTO	All Other	Client Configure-to-Order	4.25%
S	All	Software	7.50%
S	VMWare (VMM)	Software	5.00%
T	All	Collaboration Hardware	18.50%
U*	All	Memory/System Components	13.00%
V	All Other	Video-Projection-Pro Audio	9.50%
V/PZ	All	Digital Signage Displays	8.50%
V/VL	All	Computer Displays	3.00%
V/VL	HPI (CPQ)	Computer Displays	3.50%
W	All	Cables	27.00%
All	Apple	All	0.50%

* Category U moved to Blue Lines through out product categories Nov 2018. Discounts remain the same.

CDW Changes below are effective February 2020. Discounts will remain the same

CDW * L\LA moves to A\LA

* C\DT\BTO moves to new R\BO\BTO

Information Item XI:
Vice President for Finance and Administration
Report

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Board of Trustees
INFORMATION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: XI

Subject: Vice President for Finance and Administration's Report

Background Information and Summary: Dr. Alan Robertson, Vice President for Finance and Administration and Chief Financial Officer, will provide information on the following items:

- a. Financial Status Report / Quarterly Budget Review
- b. Report on MWBE
- c. Project Updates – University Construction / Operations
 - i. Student Service Center Dining Hub
 - ii. Student Amphitheater
 - iii. Bragg Memorial Stadium

Prepared by: Office of Budget
Office of Procurement
Facilities Planning, Construction, and Plant Operations

Approved by: Vice President Alan Robertson

Information Item XI a:
Vice President for Finance and Administration
Report

- a) Financial Status Report / Quarterly Budget Review

FLORIDA A&M UNIVERSITY
Financial Status FY20-21 Quarter 3

FLORIDA A&M UNIVERSITY
Financial Status FY19-20 Quarter 3

Fund	Fund Name	Encumbrances and Expenditures			Percent of Budget Expended %	Encumbrances and Expenditures			Percent of Budget Expended %
		Approved Budget	PeopleSoft as of 03/31/2021	Budget Status (Over) Under		FY2019-20 Approved Budget	PeopleSoft as of 03/31/2020	Budget Status (Over) Under	
		-1-	-2-	-3-	-4-	-1-	-2-	-3-	-4-
Education and General					Education and General				
101	General Revenue	\$ 101,442,146	\$ 111,043,479	\$ (9,601,333)		103,192,374	107,466,978	(4,274,604)	
102	Tuition and Student Fees	67,801,614	48,524,934	19,276,680		67,801,614	56,186,199	11,615,415	
104	Educational Enhancement (Lottery)	22,663,971	-	22,663,971		19,948,565	-	19,948,565	
Total Educational and General		\$ 191,907,731	\$ 159,568,413	\$ 32,339,318	83%	\$ 190,942,553	\$ 163,653,177	\$ 27,289,376	86%
Auxiliary Enterprises					Auxiliary Enterprises				
110	Housing Trust Fund	15,575,659	10,891,889	\$ 4,683,770		\$ 19,239,862	\$ 12,942,126	\$ 6,297,736	
116	Auxiliary Trust Fund	26,395,694	16,407,735	9,987,959		33,057,776	15,761,867	17,295,909	
601	Housing R&R Fund	1,190,469	1,189,123	1,346		5,107,802	3,220,727	1,887,075	
603	Auxiliary R&R Fund	3,671,349	1,853,028	1,818,321		3,193,122	77,247	3,115,875	
701	Housing Debt Service	381,000	369,872	11,128		4,477,932	4,169,555	308,377	
Total Auxiliary Enterprises		\$ 47,214,171	\$ 30,711,647	\$ 16,502,524	65%	\$ 65,076,494	\$ 36,171,522	\$ 28,904,972	56%
Total Intercollegiate Athletics		\$ 6,503,487	\$ 5,872,342	\$ 631,145	90%	\$ 10,231,120	\$ 8,948,792	\$ 1,282,328	87%
Total Concessions		\$ 71,790	\$ 19,043	\$ 52,747	27%	\$ 241,309	\$ 93,271	\$ 148,038	39%
Total Technology Fee		\$ 1,840,117	\$ 1,655,183	\$ 184,934	90%	\$ 2,359,202	\$ 1,281,324	\$ 1,077,878	54%
Student Activities					Student Activities				
117	Late Registration Fee (480910)	\$ 53,566	\$ 33,512	\$ 20,054		\$ 77,021	\$ 69,407	\$ 7,614	
117	Orientation Fee (482000)	247,408	162,897	84,511		389,667	315,529	74,138	
117	Student Activities- Activities and Services Fee (43 Series)	3,136,559	2,087,930	1,048,629		3,622,795	2,970,320	652,475	
Total Student Activities		\$ 3,437,533	\$ 2,284,339	\$ 1,153,194	66%	\$ 4,089,483	\$ 3,355,256	\$ 734,227	82%
Student Financial Aid					Student Financial Aid				
117	Late Payment Fee Controller (480920)	\$ 349,387	\$ 220,650	\$ 128,737		\$ 330,040	\$ 191,284	\$ 138,756	
117	Administrative Expense Fin. Aid (481210)	161,317	115,062	46,255		135,962	130,338	5,624	
117	Administrative Controller (481220)	243,223	53,702	189,521		194,182	74,615	119,567	
201	Title IV Administrative Expense (410333)	115,382	116,363	(981)		199,933	120,385	79,548	
201	College Work Experience Program (410405)	22,200	2,904	19,296		275,000	28,578	246,422	
201	Federal Work Study Program (410452)	825,000	324,482	500,518		825,000	646,160	178,840	
202	Scholarship Fund	33,636,548	33,307,097	329,451		42,000,000	37,020,086	4,979,914	
301	Federal Perkins Loan Program (550100) and other Fund 301	130,000	57,452	72,548		400,000	33,121	366,879	
901	Other Tuition Assistance Grant (511700)	2,641,472	2,904,860	(263,388)		3,800,000	2,856,911	943,089	
Total Financial Aid		\$ 38,124,529	\$ 37,102,572	\$ 1,021,957	97%	\$ 48,160,117	\$ 41,101,478	\$ 7,058,639	85%
Contracts & Grants					Contracts & Grants				
118	FAMU DRS Trust Fund	\$ 5,215,030	\$ 4,352,501	\$ 862,529		\$ 5,768,769	\$ 5,422,999	\$ 345,770	
203	Sponsored Research Trust Fund (402210)	82,313,195	76,657,375	5,655,820		60,121,126	53,372,393	6,748,733	
Total Contracts and Grants		\$ 87,528,225	\$ 81,009,876	\$ 6,518,349	93%	\$ 65,889,895	\$ 58,795,392	\$ 7,094,503	89%
Grand Total		\$ 376,627,583	\$ 318,223,415	\$ 58,404,168	84%	\$ 386,990,173	\$ 313,400,212	\$ 73,589,961	81%

***KEY ASSUMPTIONS**

*Salaries are encumbered for 12 months

Information Item XI b:
Vice President for Finance and Administration
Report

- b) Report on MWBE

FLORIDA **A&M** UNIVERSITY
Board of Trustees
INFORMATION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: XI b

Subject: Report on MWBE

Background Information and Summary: Dr. Alan Robertson, Vice President and CFO will provide information on the current University spend for minority business enterprises.

Rationale: The BOG along with the BOT has compelled the State University System to focus on improving the culture of diversity, equality and inclusion. As such, Florida Agricultural and Mechanical University is committed to broadening of our total spend with minority business enterprises.

As such, FAMU will remain steadfast to prioritize and support diversity, racial and gender equity and inclusion of SME.

Attachments: Yes.

1. "Supplier Diversity MWBE Report"

Prepared by: Office of Procurement

Approved by: Vice President Alan Robertson

REPORT ON MWBE

Run Date 4/8/2021

For Period: From 01-JUL-2020 Thru 08-APR-2021

Classification	Commodity		Arch. & Eng.		Services		Totals	
	Count	Total \$	Count	Total	Count	Total \$		Total \$
African-American	24	294,503.00	0	0	160	2,688,319.00	184	2,982,822.00
Hispanic	4	2,745.00	0	0	3	3,532.00	7	6,277.00
Asian-Hawaiian	1	640	0	0	8	29,721.00	9	30,361.00
Native American	0	0	0	0	0	0	0	0
American Woman	214	408,851.00	0	0	174	340,307.00	388	749,158.00

Certified MBE - Sub Total:	243	706,738.00	0	0	345	3,061,879.00	588	3,768,618.00
NON MBE - Sub Total:	4,831	11,570,527.00	7	110,260.00	4,513	27,789,710.00	9,393	39,982,461.00
PERCENTAGE		6%			8%	11%		9%

Grand Total:	5,074	12,277,265.00	7	110,260.00	4,858	30,851,590.00	9,981	43,751,078.00

FAMU Facilities Planning and Construction Report on MWBE Tracker Fiscal Year 2019-2020

MBE/WMBE Vendors	Total Minor Proj. Budget of \$4,634,850	Project Budget	Percentage of Work
305 BROTHERS ALL IN ONE, LLC		\$1,200.00	0%
DATA SET READY		\$570,245.00	12%
FLORIDA DEVELOPERS, INC. OF TALLAHASSEE		\$82,733.00	2%
PYRAMID CONSTRUCTION & DESIGN, INC		\$25,694.00	1%
SEVEN HILLS COMMERCIAL CLEANING & PAINTING		\$97,725.00	2%
WUH SERVICES LLC		\$69,500.00	1%
Total Value of Work	\$4,634,850.00	\$847,097.00	18.28%

Board of Trustees

Information Item XI c:
Vice President for Finance and Administration
Report

Project Updates - University Construction / Operations

- ❖ Student Service Center Dining Hub
- ❖ Student Amphitheater
- ❖ Bragg Memorial Stadium

Student Service Center Dining Hub



Project Budget: \$10,869,230

Building Square Footage: 10,872

Completion Date: March 2021

Designer: Andy Share & Associates

Contractor: CTG/Genterra

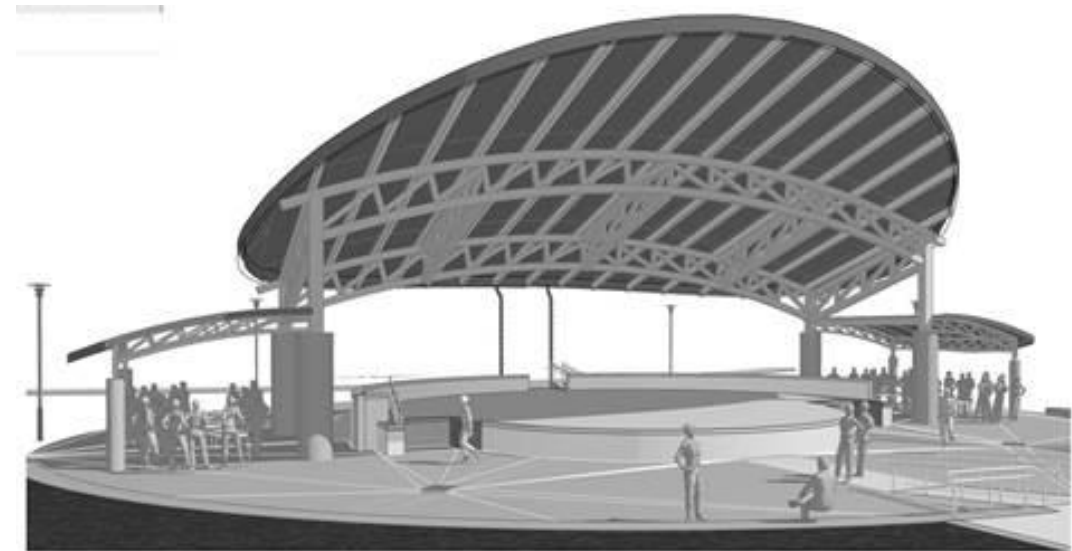
PM: Elston Peets/Craig Talton

Student Service Center Dining Hub

- Approximate Seating Capacity of 388
- Convenience Store
- Business Center
- Villa Toscana - Hot Entree
- Market Street Deli
- Clark's Grill
- Green Scene - Salad Station
- Outdoor Terrace
- Special Event Dining



Student Amphitheater



Project Budget: \$2,520,900	Seating Capacity: 856	Completion Date: May 2021
Designer: GRC Architects	Contractor: RAM Construction	PM: David Rosenfeld/Craig Talton

Bragg Memorial Stadium Phase I



Project Budget: \$4,000,000

Seating Capacity: 23,500 – 24,000

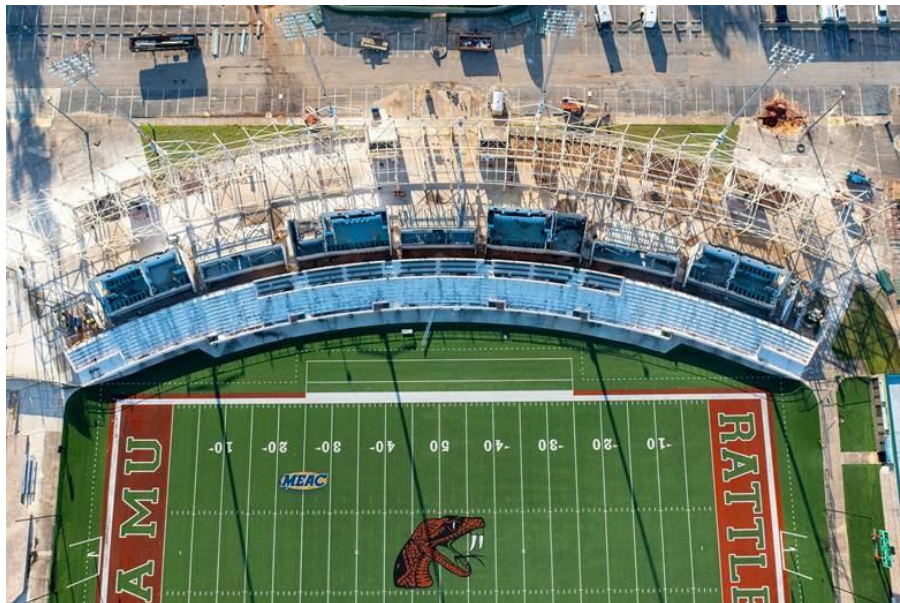
Completion Date: Oct 2021

Designer: Barkley Engineering

Contractor: RAM Construction

PM: Elston Peets/Craig Talton

Bragg Memorial Stadium



ESSENTIAL CONSTRUCTION SERVICES SCOPE OF WORK (PHASE I) \$4,000,000

- Remove steel pans and seating – east side of stadium
- Repair structural steel – east side of stadium
- Water blast steel frame and repaint – east side of stadium
- Replace steal pans with aluminum pans – east side of stadium
- Install new seating – east side of stadium

Information Item XII:
COVID Relief Spending Plan

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Budget, Finance and Facilities Committee

Thursday, June 2, 2021

Agenda Item: XII

Subject: COVID 19 Relief Spending Plan

Rationale: An amendment to the FY 2020-2021 Operating Budget is needed for additional Budget Authority in the following budget entity: **Higher Education Emergency Relief Fund (HEERF II) Funds 210 & 211 - \$35,938,879.**

An allocation from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) provides for Higher Education Emergency Relief Fund (HEERF II). A budget has been developed in collaboration with the divisions of Academic Affairs, Finance and Administration and Student Affairs. The budget has been approved by the University President's Senior Leadership Team and the University Budget and Planning Council.

Attachments: Yes

1. FAMU Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) HBCU/HBGI Funding (4/9/2021)

Prepared by: Office of Finance and Administration

Approved by: Vice President Alan Robertson

FAMU Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) HBCU/HBGI Funding (4/9/2021)

Area		Rationale	HBCU II	HBGI II	Total
Student Support (\$10.8M)	Financial Assistance	Funds will go to Title IV eligible students who demonstrate a financial need and have an unpaid balance. Funds will be used to cover any component of the cost of attendance such as tuition/fees, room/board, books, personal expenses, transportation, and health insurance.	\$ 8,500,000	\$ 2,150,000	\$ 10,650,000
	Financial Aid - Technology and Staffing	The pandemic has stressed the office in terms of increased access to students and other constituents within a virtual environment, along with additional traffic due to the adverse impact of the economic downturn on our student population. The Office requires additional staffing and IT to support the processing of supplemental aid. The request for additional positions and IT support will improve the delivery of financialaid services to our student population. The additional resources will improve processing times, increase efficiency, and help ensure students receive the aid for which they are eligible as expeditiously as possible. Improved access to data will also serve to increase productivity and reduce compliance issues. Currently, the University receives more than \$150M annually in Financial Aid resources for our students.	\$ 168,000	\$ 0	\$ 168,000
Distance Education / Academic Instruction (\$4.5M)	Classroom Upgrades/Instructional Technology	Funding will assist the University with expanding Distance Learning capabilities and instructional technology support. It will be used to upgrade the instructional technology, enhance the Canvas Learning Management System, and contract with 3rd party services to develop online courses and training programs.	\$ 275,000		\$ 275,000
	Faculty Training	Funding will be used to provide stipends to faculty to facilitate their participation in training activities to enhance instruction and student learning. Funding will also be used to support the hiring of faculty experts and faculty master facilitators to provide faculty training in online pedagogy.	\$ 800,000	\$ 75,000	\$ 875,000
	Short-term Staffing to Support Student Learning, Assessment, and Instruction	Funding will be used to hire 130 Learning Assistants to support faculty and students. In addition, funds will be used to hire short-term OPS staff (and Graduate Assistants) to aid with course assessment and to provide support for the teaching and learning center. Funding will also be used to hire OPS staff to support retention initiatives in the various colleges/schools.	\$ 1,025,000		\$ 1,025,000
	Technology, Software and Equipment for Academic Instruction	Funding will be used to purchase computers, software and technology for students, faculty and staff. Software packages/licenses, instructional technology and teaching laboratory equipment will also be purchased for use by academic programs to support instruction and testing.	\$ 125,000	\$ 125,000	\$ 250,000
	Academic and Student Success Support Services	Funding will be used to enhance academic and student success support services. Funds may be used for extra course sections, tutorial services, peer mentors, supplemental instruction, temporary staffing and/or educational resources for the university libraries and other activities/initiatives designed to improve student success outcomes.	\$ 1,750,000	\$ 309,869	\$ 2,059,869
Technology Enhancements (\$3.8M)	Short-term Staff/Consultants (ITS)	Funding will be used for consultants/contractors to assist with needed infrastructure and cybersecurity upgrades to obtain NIST compliance and support continued on-line learning. Current staffing levels are insufficient to satisfy technology and bandwidth demands.	\$ 760,000	\$ 0	\$ 760,000
	Technology Infrastructure Upgrades (ITS)	Technology upgrades for the University infrastructure and maintenance renewals to facilitate the increased demand for technical services in academic buildings, i.e., Nursing, Pharmacy I and Pharmacy remote sites, Law School, SBI South & East, Allied Health, etc. The upgrades include replacing outdated wireless accesspoints, switches and wiring to expand and improve internet/bandwidth; and provide better security. Funding will also be used to increase the University's Cyber Security posture in this new learning and working environment.	\$ 1,450,000	\$ 1,600,000	\$ 3,050,000
Operational Costs (\$16.8)	Administrative Costs	Funding will be used to cover administrative cost (e.g., OPS staff, equipment, and other operational costs) associated with assisting the University's ability to prevent, prepare and respond to COVID-19. This will satisfy Department of Education reporting requirements, capital equipment inventory management, accounting requirements, and contingency needs related emergencies not yet identified across campus.	\$ 350,000	\$ 500,000	\$ 850,000
	Auxiliary & Tuition Revenue Loss for 20-21 Academic Year	Funding will be used to address adverse impacts related to enrollment and other student-related revenue sources. The low density on campus has made it a challenge to generate auxiliary revenue. These revenue replacements will assist in restoring budgets needed to sustain University operations and campus activities such as campus orientation, continuing education (i.e., summer programs and summer camps), and other auxiliary departments with the auxiliary enterprise.	\$ 4,029,066	\$ 4,729,065	\$ 8,758,131

Area		Rationale	HBCU II	HBGI II	Total
Operational Costs (\$16.8M)	Institutional Support to Employ Staff Performing Direct COVID-19 Related Work	Funding is needed to cover employees that are currently working at the University in areas that are directly related to COVID-19 (e.g., Student Health Services).	\$ 210,000	\$ 140,000	\$ 350,000
	Housing Services Revenue Loss (Spring and Summer 2021)	Funding will be used to respond to the significant reduction in on-campus housing population, which caused housing revenue to decline. More specifically, these funds will be used for departmental operating expenses including maintenance, utilities, renovation projects, programming, salaries of student, custodial, maintenance, residence life, administrative staff, etc.		\$ 3,500,000	\$ 3,500,000
	PPE & Sanitation Equipment	Funding will be used to continue providing personal protective equipment (PPE) to the campus community, including branch campus locations. Funding will also be used to implement or maintain COVID-19 mitigation efforts such as UVC lighting in air handlers, air purification, hands free fixtures, scheduled cleaning of systems, hand sanitizer, cleaning chemicals, equipment, etc.	\$ 250,000	\$ 296,790	\$ 546,790
	Contracted Services	Funding will be used to supplement the sanitation, mitigation and deep cleaning efforts through contracted professional services.	\$ 155,848		\$ 155,848
	COVID-19 Screening, Testing, Monitoring and Managing Framework	Funding will support the pandemic response through implementation and upkeep, including testing and lab centers, screening tools like the mobile app and kiosks, signage, quarantine/isolation maintenance, etc.	\$ 144,900	\$ 855,100	\$ 1,000,000
	Facilities Enhancements / Utilities for Testing Sites	Funding will be used to upgrade building automation control systems in various classroom and research facilities to enhance the indoor air quality. These funds will also be used to supplement utility expenses associated with the University's COVID-19 testing and vaccination sites.		\$ 500,000	\$ 500,000
	Event Support	Funding will support operational costs associated with student and/or campus events that utilize alternative methods for hosting events impacted by COVID-19 (e.g., the need for outdoor commencement exercises, etc.).	\$ 100,000	\$ 100,000	\$ 200,000
	In-Direct Cost Funds	Administrative costs related to the CRRSAA award that are not directly charged to the grant. The University will charge an 8% indirect cost rate that is below the 48% normally charged to grants. (The following items will not incur any indirect cost charges: student assistance, loss revenue, and equipment.)	\$ 605,100	\$ 360,141	\$ 965,241
Total:			\$20,697,914	\$15,240,965	\$35,938,879

FLORIDA **A&M** UNIVERSITY
Board of Trustees
INFORMATION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: XIII

Subject: COVID 19 Expenditure Report to Date

Background Information and Summary:

This is an update to CARES Act spending on dollars received from the Department of Education.

Attachments: Yes, an update on CARES Act expenditures

1. PowerPoint presentation on CARES Act Expenditures

Prepared by: Office of Title III

Approved by: Vice President Alan Robertson

FLORIDA A&M UNIVERSITY
Board of Trustees

CARES Act
 Most Recent Spending
 May 5, 2020-April 19, 2021
 HBCU and HBGI

Source	Fund	Budget	Expense	Encumbrances & Pre-Encumbrances	Totals	% Spent	Available Balance
HBCU	212	16,856,753.00	13,763,832.15	3,092,920.85	16,856,753.00	100.00%	0.00
HBGI	213	9,452,578.00	9,035,601.70	416,976.30	9,452,578.00	100.00%	0.00
Total		26,309,331.00	22,799,433.85	3,509,897.15	26,309,331.00	100.00%	0.00

Source: ALL FUNDS LEDGER FOR FUND 212 & 213 @ 4.19.21 & Bud Overview @ 4.19.21

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Budgeted vs. Expenses/Encumbrances/Pre-Encumbrances vs. Available Balance

Budgeted – Funds allocated

Expenses – Funds received from the Department of Education for cost incurred.

Encumbrances – Requisitions approved; purchase order issued.

Pre-Encumbrances –



Information Item XIV:
Duke Energy Extension

FLORIDA A&M UNIVERSITY
Board of Trustees
INFORMATION ITEM

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: XIV

Subject: Duke Energy Extension

Background Information and Summary:

In March 2019, the Florida A&M University (FAMU) Board of Trustees (BOT) and Duke Energy Florida LLC (DEF) entered into a ground lease for not more than 800 acres at the Brooksville Agricultural and Environmental Research Station to determine the feasibility of building and operating a 75 megawatt solar energy plant.

As of March 5, 2021, Duke Energy Florida submitted to the University signatory, Dr. Larry Robinson, in strict accordance with the March 2019 signed lease agreement, the intent to exercise the extended due diligence period. A copy of which is attached.

A few days later the remittance of the non-refundable \$3,000 payment was received. All in accordance with the signed land lease.

Duke Energy Florida has also presented for payment the scheduled payment portion of the lease.

Next steps projected by Duke Energy:

- ❖ Eliminated \$30 million dollars from network upgrades,
- ❖ Give the project forward movement,
- ❖ Start outreach and on-site due diligence the 3rd quarter of 2021, and
- ❖ Start the permitting process

Attachments: Yes

1. Extension Letter – Duke Energy
2. Notification to Exercise the Extended Due Diligence Period

Prepared by: Brooksville Agricultural & Environmental Research Station **Approved by:** Vice President Alan Robertson

From: Goff, Vanessa Anne <Vanessa.Goff@duke-energy.com>
Sent: Friday, March 5, 2021 9:08 AM
To: Gainous, Fred J. <fred.gainous@fam.u.edu>
Cc: Lawery, Thomas D <Thomas.Lawery@duke-energy.com>
Subject: Extension Letter

Good Morning Dr. Gainous

I hope you are doing well. Attached you will find a notification for the extension for the lease option and we are requesting it to be counter signed by the President of FAMU. I am hoping you can help us with obtaining the signature.

We just received the re-study of the System Impact Study which shows the only upgrade to the transmission system is a new 69 kV four (4) position breakered ring bus substation at the existing Nobleton Tap. This is a huge hurdle for this project. With the restudy, more than \$30M in network upgrades were removed. This is allowing us to move forward with the project. The plan is to begin outreach and onsite due diligence 3rd Quarter of this year and then we will start the permitting process once that is complete.

I also mailed out a hard copy of this letter, but figured sending to you as well with the request for signature is best. Electronic signatures are acceptable on this as well and is probably the easiest with everything that is going on in this world. Please let me know if you need any additional information or if I can answer any of your questions. We are really excited that this project has been successful in getting through the interconnection challenges. We will make the next due diligence payment by April 22.

Thanks,

Vanessa Goff

Duke Energy
Vanessa.Goff@Duke-Energy.com

585-749-7302



OFFICE OF THE GENERAL COUNSEL

March 5, 2021

CHRISTOPHER KING
Counsel

Duke Energy Corporation
650 South Tryon Street - DEC46A

Charlotte, NC 28202

704.382.2919 office
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Florida A&M University
Board of Trustees
1601 S. Martin Luther King Jr. BLVD
Tallahassee, FL 32307-3105

With copy to:

Florida A&M University
Office of the General Counsel
304 Foote-Hilyer Administration Center
Tallahassee, Florida 32307

Re: Notification of Intent to Exercise the Extended Due Diligence Period

Dear Board of Trustees:

I write you today on behalf of Duke Energy Florida, LLC ("Duke Energy") who is the Tenant under that Ground Lease Agreement effective April 22, 2019, (the "Lease"). We are providing you written notice of our intent to extend the Initial Due Diligence Period by exercising the Extended Due Diligence Period pursuant to Section 3(a) of the Lease. Prior to April 22, 2021, a non-refundable payment of Three Thousand and 00/100 Dollar (\$3,000.00) will be made, in addition to the rent that will become do in the amount of Forty and 00/100 Dollars per acre. Please do not hesitate to reach out to myself of Vanessa Goff (vanessa.goff@duke-energy.com) with any questions.

We, the undersigned, do hereby acknowledge receipt of this notice and agree that it meets the requirements of found in the Lease.


Larry Robinson, President 03/11/2021

Sincerely,


Christopher King

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approved as to form and legal sufficiency.

Associate General Counsel Date
Florida A&M University

Information Item XV:
Housing Facilities Update

Budget, Finance and Facilities Committee

Wednesday, June 2, 2021

Agenda Item: XV

Subject: Housing Facilities Update

Background Information and Summary:

This update will cover the status of Paddyfote and Truth Halls and Fall 2021 occupancy.

Attachments: No

Prepared by: Office of University Housing

Approved by: Vice President Alan Robertson

Demolition Projects

- **Paddyfote**
 - Design for demolition complete
 - Preliminary Estimate \$985,000.00
- **Truth**
 - Design for demolition in process
 - Preliminary Estimate \$207,775.00

Occupancy

Fall Projections (as of 5/21/21)

Year	Capacity	Assigned	Percentage of beds occupied
2021	2450	1695	69.18%
2020	2114	1426	67.46%
2019	2520	1487	59.01%

Information Item XVI:
Strategic Retreat – Discussion Topics

Supplemental Document
List of Contracts > \$100,000

Contracts over \$100,000 for January 2021 – April 2021

1. Contractor: TMG COVID Lab Worker

Contract #: C-0262-21

Contract Start Date: February 18, 2021

Contract Expiration Date: December 31, 2021

Contract Amount: This amount will not exceed \$936,269.73 over the term of the contract.

This contractor will provide Staffing services COVID-19 Lab Workers for FAMU, in accordance with the referenced contract.

The McConnell Group Inc being funded by through the HBCU Cares Act. Funding: Student Health Services, Ms. Tonya Tatum.

2. Contractor: Central Florida Communicators Group

Contract #: C-0177-21

Contract Start Date: February 1, 2021

Contract Expiration Date: June 30, 2024

Contract Amount: This amount will not exceed \$3,346,283.81 over the term of the contract.

This contractor will provide Facility, Management, and Maintenance for FAMU College of Law, in accordance with the referenced contract, located in Orlando, Florida.

This contract FAMU Facility Management and Maintenance Florida A&M University College of Law. Funding: (POM) Plant Operations Maintenance, Mr. Kendall Jones

3. Contractor: Bancorp Lease Cars FAMU Police

Contract #: C-0295-21

Contract Start Date: March 10, 2021

Contract Expiration Date: March 10, 2024

Contract Amount: This amount will not exceed \$149,927.04 over the term of the contract.

This contractor will provide leasing of four 2021 Ford Explorers for the FAMU Police Department, in accordance with the referenced contract located in

Tallahassee, Florida. **This contract will provide four lease vehicles for the FAMU Police Department. Funding: Dr. William Hudson Vice President for Student Affairs**

4. Contractor: Barbri

Contract #: C-0338-21

Contract Start Date: April 12, 2021

Contract Expiration Date: July 1, 2021

Contract Amount: This amount will not exceed \$414,000 over the term of the contract.

This contractor will provide educational examination and assessment services; for faculty and students FAMU College of Law, located in Orlando, Florida. **This contract will provide faculty and students access to the Formative Assessment System. Funding: College of Law, Reginald Green**

5. Contractor: COVID, LLC.

Contract #: C-0203-21

Contract Start Date: January 1, 2021

Contract Expiration Date: June 30, 2021

Contract Amount: This amount will not exceed \$110,000 over the term of the contract.

This contractor will provide COVID Testing at Florida Agricultural and Mechanical University College of Law for students, faculty, in accordance with the referenced contract, for the facilities, located in Orlando, Florida. **This contract delineates the responsibilities of COVID Testing at FAMU College of Law for activities related to COVID-19 testing for students and faculty. Funding: College of Law/HBCU Cares Act, Student Health Services, Ms. Tonya Tatum**

6. Contractor: Kaplan Early Learning Company, LLC

Contract #: C-0317-21 (Piggy Back Agreement)

Contract Start Date: March 26, 2021

Contract Expiration Date: March 26, 2025

Contract Amount: This amount will not exceed \$100,000 over the term of the contract.

This contractor will provide playground and early learning equipment, in accordance with the referenced contract for facilities located in Tallahassee, Florida **This contract with FAMU provides Playground and Early Learning Equipment. Funding: Educational Research Center for Child Development, Kenedria Thurman.**

7. Contractor: Marpan Supply Company Inc.

Contract #: C-0180-21 (Piggy Back Agreement)

Contract Start Date: February 1, 2021

Contract Expiration Date: January 31, 2026

Contract Amount: This amount will not exceed \$315,000 over the term of the contract.

This contractor will provide rental services of trash and recycle containers and compactors to FAMU, in accordance with the referenced contract for facilities located in Tallahassee, Florida

This contract provides FAMU rental services for trash and recycle containers and compactors. Funding: Facilities Planning and Construction, Ms. Stephanie Fisher

8. Contractor: Pacific Office Automation

Contract #: C-0206-21

Contract Start Date: January 1, 2021

Contract Expiration Date: January 19, 2022

Contract Amount: This amount will not exceed \$123,000 over the term of the contract.

This contractor will provide body temperature scanners for COVID to FAMU, in accordance with the referenced contract. **This contract provides FAMU body temperature kiosks equipment for COVID. Funding: ITS, Mr. Ronald Henry**

9. Contractor: Stephen Nemphos, Consultant

Contract #: C-0279-21

Contract Start Date: March 1, 2021

Contract Expiration Date: December 31, 2021

Contract Amount: This amount will not exceed \$190,000 over the term of the contract.

This contractor will provide Consultant services to FAMU for, in accordance with the referenced contract. **This contract provides FAMU with Consultant services for F&A Rate Development and Fringe Benefit Rate Development. Funding: Sponsored Research, Dr. Charles Weatherford**

10. Contractor: The Bancorp Bank FAMU

Contract #: C-0332-21

Contract Start Date: April 2, 2021

Contract Expiration Date: April 2, 2024

Contract Amount: This amount will not exceed \$206,213.40 over the term of the contract.

This contractor will provide Leasing of Five 2021 Ford Explorers Utility Trucks for the FAMU Police Department, in accordance with the referenced contract located in Tallahassee, Florida. **This contract will provide four lease vehicles for the FAMU Police Department.**

Funding: Dr. William Hudson, Vice President for Student Affairs

11. Contractor: The Handover Research Council, LLC.

Piggy Back/Contract #: C-0328-21

Contract Start Date: April 2, 2021

Contract Expiration Date: March 31, 2022

Contract Amount: This amount will not exceed \$135,000 over the term of the contract.

This contractor will provide Research Council, in accordance with the referenced contract. **This is a Piggyback agreement with Florida Atlantic to provide Research Council for strategic support services to FAMU. Funding: College of Law, Reginald Green**

12. Contractor: Air Mechanical & Service Corp

Contract #: ITB 0004-2020 (Re-bid)

Contract Start Date: April 1, 2021

Contract Expiration Date: November 30, 2021

Contract Amount: This amount will not exceed \$1,342,775 over the term of the contract.

This contractor will provide construction of a New Condenser Water Return Well, in accordance with the referenced contract, for the FAMU, located in Tallahassee, Florida.

This contract will provide a New Condenser Water Return Well. Funding: Facilities Planning and Construction, Mr. Craig Talton