

**Board of Trustees
Retreat Meeting Notes
August 2-3, 2023**

Board of Trustees Self-Assessment

- **Major Accomplishments:**
 - Advocated to secure funding for FAMU from the legislature.
 - Supported academic programs regarding licensure passage rate.
 - Established a talent and culture committee focusing on accountability, human capital, and customer service, and supported the establishment of a chief operating officer position.
 - Alignment of the strategic plan and adoption of the master plan.
 - Improved university compliance and governance.
 - Collaborated with the president regarding athletics through a corrective action plan.
 - All Board members participate in the decision-making process.
- **Opportunities:**
 - Board oversight regarding academic programs. What are the top five draws for the university?
 - Trustee education and training. Have a 15-minute discussion regarding a specific board topic for continuing education and orientation. Have a continuous 12-month trustee onboarding (1.5 hours every other month).
 - Focus on board relations with the president's direct reports.
 - Work on the policy review process.
 - Formally agree on how the board will govern.
 - The board needs to discuss their messaging.
 - Develop a strategy around legislative engagement and the board's role.
 - Start planning and communicating legislative budget request in May of each year.
 - Have a mid-year retreat, adding an additional day around "FAMU Day at the Capitol."

Trends in Higher Education

- The university should consider establishing a real estate foundation and program.
- Secure a list of real estate surrounding the Tallahassee campus.
- Explore artificial intelligence and what the board needs to know about it.
- The board and university should pay close attention to its risks.

Legislative Budget Request

- Prepare the LBR earlier than July of each year. Start vetting the LBR with the board in the spring.
- Make changes and enhancements to the current process.
- Provide the board with a copy of the strategy that is being used to achieve the requests.
- Provost Watson and Dean Keller will work on taking points to garner funding for the College of Law.

Budget Workshop

- Approve the budget earlier and change policy language to allow the president to make budget changes after the board has approved the budget.
- Consider the recommendation to approve the budget in June of each year.
- The budget director will share the budget proviso language with the board.

President's Proposed 2023-2024 Goals

- Goal 1 – Increase the University's four-year graduate rate (PBF metric)
- Goal 2 – Four of four is ok.
- Goal 3 – Increase annual giving to \$20M.
- Goal 4 – Increase research spending to \$57M.
- Goal 5 – Retain 90% leadership team (Do not include retirement and promotions).
Perform 100% of the written performance reviews for the senior leadership team and provide five customer service training sessions.
- Goal 6 – Achieve or exceed debt coverage rate ≥ 1.0 .
- Goal 7 – Attend 100% of engagements across all stakeholders

Chair Lawson will meet with President Robinson to revise the goals. The Board will consider approval of goals during its September meeting.

Student Housing

- The university plans to open an additional 700-bed facility in Fall 2025. Construction should begin in March 2024.
- Members of the board suggested that all windows in the housing facilities should be hurricane proof.