

Florida Agricultural and Mechanical University

TALLAHASSEE, FLORIDA 32307-3100

TEST SERVICE BUREAU

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April 6, 2022

Spring 2022 Course Evaluations by Students

ATTENTION: Deans, Faculty and Students,

The Spring 2022 evaluation surveys for the FAMU Student Assessment of Instruction (FAMSAI) have been deployed for all campuses and are available for student completion. Students may access the evaluations via a link sent to their FAMU email accounts or through the FAMU Canvas account. The evaluation period closes at 11:59 PM on Sunday, April 24, 2022. Each student receives periodic reminders via FAMMail for incomplete surveys until the surveys are closed.

To access the course evaluation surveys, students should sign into Canvas and click on a link to a currently enrolled course. Click on "Class Climate LTI" in the menu on the left to access the dashboard containing all course evaluations.

Each instructor must verify the Class Climate LTI Integration in Canvas for each course and section. When the Class Climate LTI Integration is hidden, students cannot see the survey for that course/section. Please use the attached tutorial to unhide Class Climate for your class. There is a separate evaluation for each instructor of team-taught sections.

Please call (850-599-3333) or email (<u>famutesting@famu.edu</u>) if there are any concerns. Thank you for your assistance in this process.

Test Service Bureau