

FACULTY SENATE SCHEDULE OF ACTIVITIES

STEERING COMMITTEE MEETINGS

The Faculty Senate Steering Committee meetings are held the first Monday of each month.

FALL SEMESTER 2020

Monday, **September 14, 2020**
12:00 p.m. – 2:00 p.m., Zoom

Monday, **October 5, 2020**
12:00 p.m. – 2:00 p.m., Zoom

Monday, **November 2, 2020**
12:00 p.m. – 2:00 p.m., Zoom

SPRING SEMESTER 2021

Monday, **January 4, 2021**
12:00 p.m. – 2:00 p.m., Zoom

Monday, **February 1, 2021**
12:00 p.m. – 2:00 p.m., Zoom

Monday, **March 1, 2021**
12:00 p.m. – 2:00 p.m., Zoom

Monday, **April 6, 2021**
12:00 p.m. – 2:00 p.m., Zoom

FACULTY SENATE MEETINGS

The Faculty Senate meets every third Tuesday of each month.

FALL SEMESTER 2020

Tuesday, **September 15, 2020**
3:00-5:00 p.m., Zoom

Tuesday, **October 20, 2020**
3:00-5:00 p.m., Zoom

Tuesday, **November 17, 2020**
3:00-5:00 p.m., Zoom

SPRING SEMESTER 2021

Tuesday, **January 19, 2021**
3:00-5:00 p.m., Zoom

Tuesday, **February 16, 2021**
3:00-5:00 p.m., Zoom

Tuesday, **March 09, 2021 (13th – 21st spring break)**
3:00-5:00 p.m., Zoom

Tuesday, **April 20, 2021**
3:00 p.m.-5:00 p.m., Zoom

Swearing-in of new faculty senators for the 2020-2021 academic year will be done at the Tuesday, September 15, 2020 Faculty Senate meeting.

FACULTY SENATE SCHEDULE OF ACTIVITIES

SELECTION OF TEACHERS, ADVISORS, AND ADVANCED TEACHERS OF THE YEAR:

Nominations for Teachers, Advisers, and Advanced Teachers of the Year will be accepted **Monday, October 5, 2020** through **Tuesday, December 8, 2020**, via e-mail until 5:00 p.m. Nominations must be e-mailed (faculty senate@fam u.edu).

NOTE: Nomination forms and criteria for the awards are available on line at www.fam u.edu/admin/faculty senate.

Nominees will be informed of their nomination by **Monday, January 04, 2021**.

All nominees must submit applications for committee evaluations no later than **Monday, January 27, 2021**, by **4:00 p.m.** The Teacher, Adviser, and Advanced Teacher of the Year evaluations will be conducted from **Monday, February 08, 2021, to Thursday, February 26, 2021**.

THE TEACHER/ADVISER, AND ADVANCED TEACHER OF THE YEAR COMMITTEES will interview award finalists **Monday, March 01, 2021 thru Wednesday, March 17, 2021**.

THE TEACHER/ADVISER, AND ADVANCED TEACHER OF THE YEAR COMMITTEES must submit their recommendations of award recipients to the office of The Faculty Senate by **Monday, March 29, 2021**. Recipients will be recognized at the spring commencement and at a special recognition event for Teacher of the Year and Advanced Teacher of the Year to be established for September 2021.

Note: All dates, other than application deadlines, are contingent upon the number of applicants received by the close of the nomination and application periods. Temporary employees, such as OPS personnel, visiting professors, adjunct professors, and others, are ineligible for these awards.

SELECTION OF HONORARY DOCTORAL DEGREE CANDIDATES

The deadlines for nominating Honorary Doctoral Degree candidates: on **October 4, 2020; February 10, 2021; and April 5, 2021 for fall, spring and summer Commencements**. The Faculty Senate Honorary Doctoral Degree Committee will review applications for the honorary doctoral degree according to the following schedule: **October 12-16, 2020 (fall); February 15-19, 2021 (spring); and April 12-16, 2021 (summer)**.

The Faculty Senate will approve all honorary doctoral degree candidates by **November meeting, 2020 (fall); March meeting, 2021 (spring); and April meeting, 2021 (summer) except in unusual circumstances as designated by the President**. The Provost and Vice President for Academic Affairs shall make recommendations to the University President in time to meet plans and procedures established for the three commencement exercises (fall, spring, summer). The

FACULTY SENATE SCHEDULE OF ACTIVITIES

University President shall make recommendations to the FAMU Board of Trustees by **October 2020 (fall); March 2021 (spring) and June 2021 (summer)**. The FAMU Board of Trustees shall approve recipients at its next scheduled or call meeting following the President's nomination.

SELECTION OF PROFESSOR EMERITUS CANDIDATES

The deadlines for nominating Professor Emeritus candidates are: **October 7, 2020 (fall); February 3, 2021 (spring); and April 6, 2021 (summer)**. The Faculty Senate Professor Emeritus Committee will review candidates for Professor Emeritus during the following periods: **October 12-16, 2020 (fall); February 08-12, 2021 (spring); and April 5-09 2021 (summer)** any nominations received outside of any of these time frames will be considered at the following meeting of the committee.

The Faculty Senate will approve all Professor Emeritus candidates by **October 2020 (fall); February 2021 (spring); and April 2021 (summer)** and submit approved candidates to the Provost for official appointment.

SELECTION OF THE GOLD MEDALLION CANDIDATES

The Faculty Senate Steering Committee reviews candidates for the Gold Medallion award and determines award winners. Recommendations for award candidates are made by members of the Senate to the Faculty Senate President. No more than 2 awards will be made during a given academic year and the presentations will be made at the annual Faculty Senate Retreat.

ELECTION OF NEW FACULTY SENATE REPRESENTATIVES FROM EACH ACADEMIC UNIT

Each dean/director should hold elections to elect new Faculty Senate representatives for their academic units during the **first two weeks of March (March 1 through March 12, 2021)**. Senators shall be elected unit wide and not by departments or divisions under the supervision of unit Deans/Directors or their designees. Once each academic dean/director has held elections for Senate representatives, the deans/directors should submit the names of the newly elected Senators to the Provost and Vice President of Academic Affairs **by Monday, April 12, 2021**. The Provost and Vice President of Academic Affairs will provide written confirmation to elected senators (copy to Faculty Senate office) by **May 08, 2021** for starting appointments in the **fall 2021**.