



Deanna Burney, PhD

Chair

Institution-Level Assessment Committee



A green alligator mascot with its mouth open, wearing a yellow t-shirt with "FAMU" written on it. The mascot is pointing its right hand towards the left. The background is a blurred crowd of people.

ILAC

Institutional Level Assessment Committee 2021

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Objective of Presentation

- ❖ Discuss purpose of the Institutional Level Assessment Committee (ILAC)
- ❖ Committee Charge
- ❖ Roles and Responsibilities
- ❖ Structure
- ❖ ILAC and Continuous Improvement
- ❖ ILAC Continued Supports



Charge of ILAC

- ❖ Institutional Level Assessment Committee (ILAC)
- ❖ The Institutional Level Assessment Committee (ILAC) was formed to provide leadership in the implementation of the university's assessment system. The ILAC committee spearheads the development and monitoring of the implementation of FAMU's assessment processes.



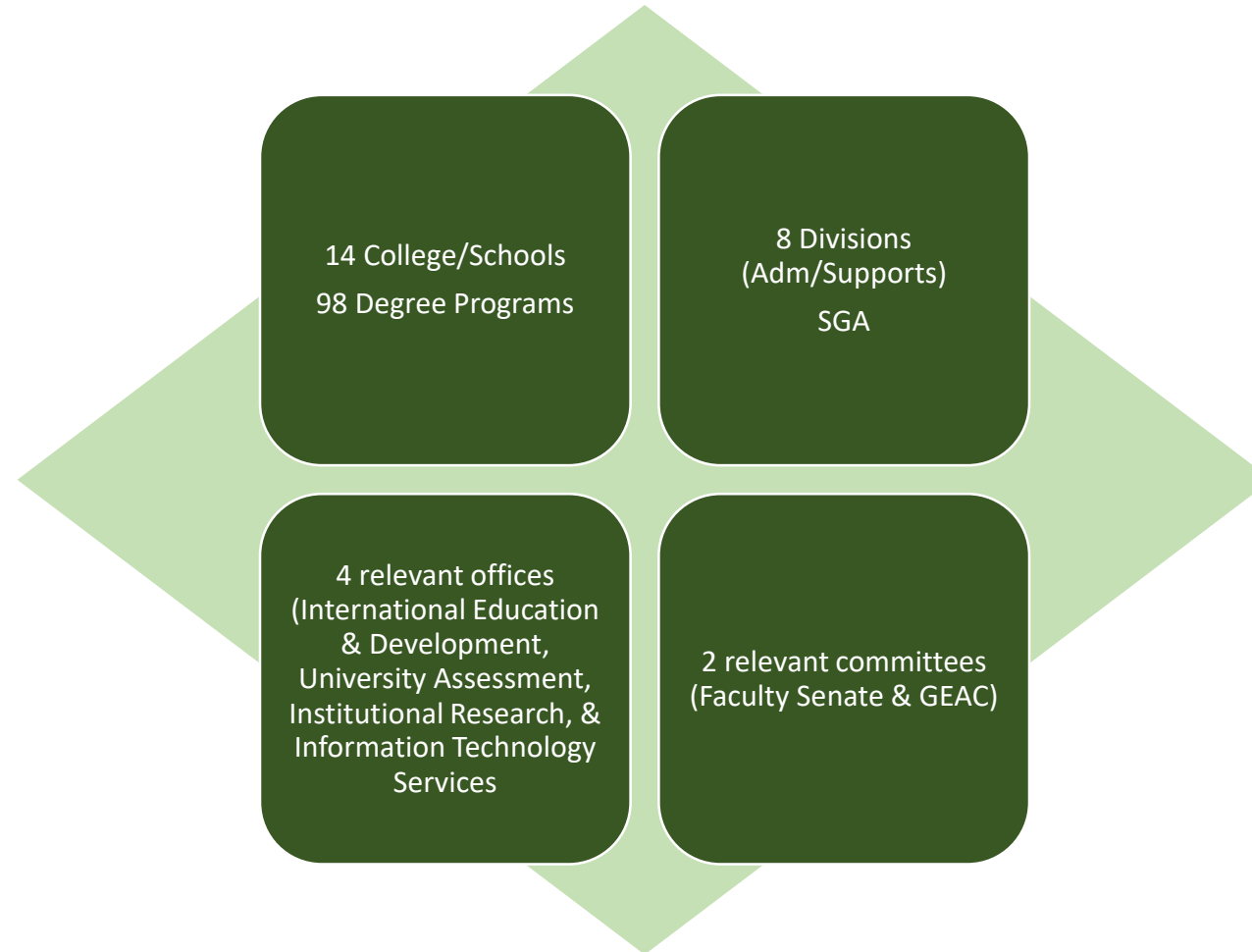
Roles and Responsibilities of ILAC

❖ Specific Roles and Responsibilities of ILAC include:

- ❖ Providing leadership for the development and implementing of campus-wide institutional assessment strategies.
- ❖ Establishing and monitoring the annual assessment calendar
- ❖ Reviewing submitted assessment reports against plans submitted by instructional programs, administrative and educational support services and recommending revisions as appropriate.
- ❖ Recommending the development, acquisition and use of attitudinal and other types of surveys/questionnaires as institutional assessment instruments.
- ❖ Verifying that assessment results have been used for programmatic or service improvements (“closing the loop”)
- ❖ Assessing the institutional assessment practices and making recommendations to the administration (Provost, President and BOT) for strengthening the assessment of teaching and learning processes
- ❖ Recommending channels and the types of information that can be routinely communicated campus-wide and to the external constituencies/stakeholders.



Structure of ILAC



ILAC Meeting Schedule

- ❖ ILAC currently meets approximately 7 times per year, with no meeting during the summer months and no meeting during the month in which the Roundtable is hosted.
- ❖ The following proposed schedule would allow for meetings for each committee and the ILAC-at-large to meet once per quarter during the academic year (September – August).



Continuous Improvement for ILAC

- ❖ Assisted with approvals needed for the application for Excellence in Assessment
 - ❖ Approved external memberships
 - ❖ Recommended Exit Survey revisions
 - ❖ Recommended changes in Nuventive
 - ❖ Assessing Assessment Reports
- ❖ Approved Internal Restructuring of ILAC
 - ❖ The Process committee
 - ❖ The Review Committee
 - ❖ The Compliance Committee



Process Committee

- ❖ The Process committee will address any changes to assessment processes as recommended by the ILAC, Faculty and Office of University Assessment or other entities; annually re-evaluate the effectiveness of the quality enhancement rubric and recommend changes; be the primary committee in planning the Spring Roundtable, and assist the Office of University Assessment in planning the Fall Assessment Day.



Review Committee

- ❖ The Review Committee will assess at least 20% of assessment reports annually and provide feedback to each of the programs evaluated; annually re-evaluate the effectiveness of the Exit Survey and address any concerns regarding this instrument; and provide an annual assessment health report to the ILAC-at-large.

Compliance Committee

- ❖ The Compliance Committee will annually address non-compliant and low-performing units; ensure that all assessment processes meet the rigorous standards of the Excellence in Assessment (EIA) Designation, including (when applicable) assisting with the application for the 5-year Sustained Excellence Designation; oversee and recommend changes (when applicable) to member and leader terms; and develop and disseminate an annual assessment of ILAC and its committees to determine if changes are recommended to the ILAC structure.

Continuous Improvement for OUA/ILAC

- ❖ Engagement in monitoring and compiling institution-level assessment results and analysis
 - ❖ Engaged: faculty, staff
 - ❖ Not engaged: students, external stakeholders ILAC re-structuring
- ❖ Assist with the integration of institution-level results with measures used at other levels to create a complete picture of student learning Institution-level data collected through exit survey reflected in dean's and IP reporting; ETS reflected in GEAC Institution-level data not integrated into ADESU assessment
- ❖ Evidence of use of assessment results from all levels of campus provided to stakeholders
Assessment results shared internally through Deans, Divisions, and Nuventive
Assessment results not communicated to external stakeholders ILAC re-structuring
- ❖ Communication of changes made as a result of assessment evidence from all levels of campus and communicate with internal/external stakeholders

ILAC Committee Supports

- ❖ Provide a representative from your area – ADESU and IP
- ❖ Include assessment on your departmental agenda (departmental and college levels)
- ❖ Monitor and report on your plans on a continuous basis using formative assessments
- ❖ Use data outcomes to improve our work for students success and sustainable services across the university
- ❖ Prepare for SACSCOC and regional accreditation daily. Stay review ready.



Thank You!

