

# Office of International Services

## Request for 24- Month STEM OPT Extension I-20



ALL information must be typed.

Today's Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
USC ID Number: \_\_\_\_\_ Sevis Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Field of Study: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Local U.S. Address: \_\_\_\_\_

### Instructions for 24-Month STEM OPT Extension I-20

**Step 1:** [Update OPT Employment Information](#)

**Step 2:** Select STEM OPT I-20 Delivery Method: Paid for eShipGlobal (Express Mail) Pick-up at OISSU

**Step 3:** Complete Request for 24- Month STEM OPT EXTENSION I-20

**Step 4:** Email the following documents to [famuoied@gmail.com](mailto:famuoied@gmail.com)

All attachments must be sent in one email. Incomplete applications will be denied.

In the subject line, include "24 Month STEM OPT: First Name and Last Name"

(i.e 24 Month STEM OPT: Tommy Trojan).

- Completed Request for 24-Month STEM OPT Extension I-20
- PHOTOCOPY of most current Employment Authorization Document (EAD) (front side only)
- PHOTOCOPY of Completed Form [Form I-983](#)

### Statement of Understanding:

By checking this box, I have read and understood the 24-Month STEM OPT Extension requirements provided by OISSU. I also acknowledge that my I-20 is valid for 60 days. Therefore, my application must be received by USCIS within 60 days of the issue date on page 1 of the I-20. I also understand that my SEVIS record will automatically terminate if I apply for H-1B status and my application is approved by USCIS.

### Current E-Verified STEM OPT Extension Employer Information (Required)

Company Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
Street Number and Street Name Suite# City State Zip Code

Full-Time (more than 20 hours per week)

Employer ID Number: \_\_\_\_\_

Part-Time (20 or less hours per week)

### Supervisor's Contact Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_